

November 11, 2019

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at the Monroe City Hall at 7:00 p.m. on November 11, 2019. Roll call was taken - Hegwood, St.Peter, Goemaat, Steenhoek, and Bradbury. Mayor Duinink announced that the meeting was being recorded. Kim Thomas, City Clerk, Jeff Timmins, Public Works Director, Marc Van Wyk, Water & Sewer Superintendant and Andrea Lanphier, Utility Billing Clerk was in attendance.

Visitors at the meeting were: Jenny Edwards, Judy Woody, Lenny Larson, Alex Amadeo, Michelle Edgett, Shauna Carlson, Alec Gustafson, Bradley Wright and Vickie S. Wright. Jamie Pierson from Newton Daily News was also in attendance.

Council Member Hegwood moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer's report, minutes and bills from the October meeting. Motion carried 5-0. There were no police, fire or library reports. Public Works Director Timmins stated that they had been doing snow removal and that the de-sludging and land applying from the east lagoon may not be done til spring. "City may have to file for an extension on the project because of the weather," stated Timmins.

Bradbury moved and was seconded by Council Member Steenhoek to approve RESOLUTION NO. 50-2019. A resolution allowing for the transfer of funds within the City of Monroe. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Council Member St. Peter to approve RESOLUTION NO. 51-2019. A resolution approving the FY2019 Annual Urban Renewal Tax Increment Financing Report as presented. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Hegwood to approve the 2nd reading of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO OPERATING BUDGET PREPARATION. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to approve the 2nd reading of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO CONFLICT OF INTEREST. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to approve the 3rd and final reading of an ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 65.02, CHAPTER 65, FOR THE INSTALLATION OF STOP SIGNS ON MEADOWLARK DR AND BIG BLUE STEM. Be it enacted by the City Council of the City of Monroe, Iowa. SECTION 1. 65.02 STOP REQUIRED is amended by adding 44 and 45 to the end of the section as follows: 44 – Meadowlark Drive. Vehicles traveling south on Meadowlark Drive shall stop at Cemetery Road; 45 – Big Blue Stem. Vehicles traveling east on Big Blue Stem shall stop at Jasper Street. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. PASSED AND APPROVED by the City Council of the City of Monroe, Iowa on November 11, 2019. Upon roll call vote, motion carried unanimously 5-0. ORDINANCE 292. Signed: Douglas P. Duinink, Mayor and Attested by: Kim Thomas, City Clerk.

Brad Jermeland was in attendance to discuss parking concerns at the Monroe Elementary School. At the October meeting, a petition was brought in to consider no parking on Jasper Street due to safety concerns during pick up time. Jermeland stated that walkers are now released 10 minutes earlier than bus students, in attempts to help with congestion during school pick up time. Steenhoek moved and was seconded by St. Peter to approve the 1st reading of an ordinance amending the City of Monroe, Iowa, by amending subsection 69.08 of Chapter 69. This ordinance is for no parking on Jasper Street on the west side, from West Iowa Street to West Washington Street. Upon roll call vote, motion carried unanimously 5-0.

Hegwood moved and was seconded by Bradbury to approve the 1ST READING OF AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 65.02 OF CHAPTER 65. This ordinance states that vehicles traveling northwest on Big Blue Steam shall stop at Meadowlark Drive and vehicles traveling southeast on Big Blue Stem shall stop at Meadowlark Drive. Upon roll call vote, ayes – Hegwood, Bradbury, Goemaat, nays – Steenhoek and St. Peter. Motion carried 3-2.

A brief update was given from Alec Gustafson, a student at Iowa State University, on how the progress is going on the updates to the Monroe Comprehensive Plan. The plan is for the students to be back in December to present the rough draft to the council.

Steenhoek moved and was seconded by Hegwood to approve pay request No. 7 to Woodruff Construction, LLC in the amount of \$443,914.04 for the Wastewater Treatment Facility Improvements. Upon roll call vote, motion carried unanimously 5-0. Thomas stated the project is 80% complete.

Hegwood moved and was seconded by St. Peter to approve the pay request to Roorda Farms for crop damages as part of the Wastewater Treatment Facility Project. The City will pay \$2,951.20 to Roorda Farms and Woodruff Construction will deduct \$1,210.40 from the next pay request. Upon roll call vote, motion carried 5-0.

Bradbury moved and was seconded by Hegwood to hire Kinnamon Services to relocate the old furnace at the east lagoon and install a new Goodman furnace and A-coil and condenser air unit at the east lagoon for \$7000.00. Upon roll call vote, motion carried 5-0.

Alex Amadeo and Lenny Larson, from ISG Engineering was at the meeting to report on the West Lincoln Street Project. Pay request #3 is now for \$18,980.05. The project is now complete. Steenhoek moved and was seconded by Goemaat to approve pay request #3 in the amount of \$18,980.05 to Grimes Asphalt for the West Lincoln Street Project. Motion carried 5-0.

Utility Billing Clerk Andrea Lanphier was at the meeting to answer any questions about the emailing of utility bills. The cost for the installation of the software would be \$500.00, plus a \$780.00 license fee each year. The council agreed to see how many people would be interested before considering purchasing the software.

Curb valves and reconnection fees will be discussed at the next city workshop. No decision was made by the council on this item. Mayor Duinink asked Marc Van Wyk to submit a proposal on what he would like to see happen in the future concerning these two items.

The council agreed that stop signs should be installed at the corner of York Street and South Street going north/south. This will be done in ordinance form starting in December.

Goemaat moved and was seconded by Steenhoek to accept the resignations of Berta Van Ekeren and Judy Brodersen from the Monroe Library Board and the appointment of Cathy Dehaai and Marlene Beyer to the board. Motion carried 5-0.

Open Forum – The Monroe Old Settlers Committee and will be sponsoring the Santa event this year at Jersey Freeze on December 14, 2019, from 2 to 4 p.m. stated Steenhoek.

Goemaat moved and was seconded by Steenhoek to adjourn the meeting at 8:08 p.m. Motion carried 5-0. A full copy of the minutes can be seen at the Monroe City Hall or at www.MonroeIA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

October 2019 Bills

SALARIES	NET	25644.18
EFTPS	FEDERAL TAX	8740.54
IOWA DEPT OF REVENUE	WITHHOLDING/SALES	3200.00
IPERS	POLICE/REGULAR	5951.98
CITY OF MONROE	HEALTH INS/GARNISHMENT	1552.75
GIS BENEFITS	LIFE INSURANCE	88.73
WINDSTREAM	PHONE/ALARM	77.19
MONROE POSTMASTER	STAMPS/MAILING	227.92
DELTA DENTAL	DENTAL INSURANCE	255.84
UNITED HEALTHCARE	HEALTH INSURANCE	5984.30
SEAN ROBINSON	DEPOSIT REFUND	59.75
BRADLEY BLOM	DEPOSIT REFUND	21.87
IOWA RURAL WATER	VISION INSURANCE	88.44
IA DEPT OF NATURAL RESOURCES	APPLICATION FEE	85.00
US CELLULAR	PHONE	146.22
CARDMEMBER SERVICES	LIBRARY EXPENSES/FEE/STAMPS	3010.95
LYNN DONAHUE	DOWNTOWN REHAB/SIDEWALK	1743.00
DOUG NEIDERMAN	DOWNTOWN REHAB/STORE FRONT	7500.00
ADVANTAGE ARCHIVES LLC	PRESERVATION MICROFILMING	415.00
ANDREA LANPHIER	MILEAGE	19.14
BAKER & TAYLOR	BOOKS/SUPPLIES	687.53
BARCO MUNICIPAL PRODUCTS	PAINT/SURVEY FLAGS	306.23
BITUMINOUS MATERIALS & SUPPLY	CRS-2	395.94
CALDWELL, BRIERLY, CHALUPA	LEGAL SERVICES	668.00
CASEY'S	GAS	1514.04
CENTER POINT LARGE PRINT	BOOKS	218.10
CLIA LABORATORY PROGRAM	CLIA USER FEE	180.00
DEMCO	BOOKS	134.55
DENISE NICHOLS	MILEAGE	33.64
DIGITAL ALLY	BATTERY/ASSEMBLY	460.00
ELECTRIC PUMP	SERVICE CALL/LABOR/MILEAGE	601.00

FARVER TRUE VALUE	BULBS/STIHL/BLADES/WEED EATER	461.38
FORBES OFFICE EQUIPMENT	FILES	30.22
GALLS	UNIFORMS	174.97
GIRLS LIFE MAGAZINE	SUBSCRIPTION	19.95
GUIDEPOSTS	BOOKS	49.82
HEWITTS	HOSE/OIL/FILTERS/FITTING/FLUID	201.20
I + S GROUP	ENGINEERING	5967.64
IAWEA	REGISTRATION FEE	40.00
IOWA LEAGUE OF CITIES	REGISTRATIONS	245.00
IOWA ONE CALL	LOCATES	31.50
IOWA RURAL WATER ASSOCIATION	PAYMENT/PRINCIPAL/INTEREST	12844.97
IOWA STATE UNIVERSITY	COMPREHENSIVE PLAN UPDATES	2000.00
JASPER COUNTY SPEED SHOP	OIL CHANGE	51.57
JASPER COUNTY EMERGENCY MGMT	DUES	2745.00
KIM THOMAS	MILEAGE	112.52
LACEY PARTLOW	REGISTRATION FEE	20.00
MARCO	COPIER CONTRACT	47.63
MEDIACOM	INTERNET	144.93
MENNINGA	PEST CONTROL	165.00
MERCY ONE	AMBULANCE SUPPLIES	101.68
MONROE ANIMAL CLINIC	SUPPLIES	6.43
MONROE FOODS	TOILET PAPER/PAPER TOWELS	122.98
MONROE POSTMASTER	BOX RENEWAL	94.00
MUNICIPAL SUPPLY	REPAIR CLAMP	237.60
MUSTANG CAR WASH	TOKENS	90.00
NEWTON DAILY NEWS	PUBLICATIONS/DIRECTORY	234.20
PENWORTHY	BOOKS	222.84
PROFESSIONAL OFFICE SOLUTION	TECH SUPPORT/IDRIVE	20.00
RACOM	REPAIRS/PRINTER CABLE/SERVICE	192.50
REMINISCE	SUBSCRIPTION	12.98
SANDRY FIRE SUPPLY	SHUT OFF HDL	82.80
SCHOLASTIC	BOOK	11.12
SHRED IT	SERVICE	132.26
SIMMERING-CORY INC	ORDINANCE UPDATES	511.00
THE PIONEER WOMAN	SUBSCRIPTION	22.00
VAN RYSWYK P & H	ROADSTONE	940.80
VEENSTRA & KIMM INC	ENGINEERING	16898.56
WAL-MART	SUPPLIES FOR LIBRARY	36.68
WOODRUFF CONSTRUCTION LLC	PAY REQUEST #6 WWTP	747263.14
WP BARBER LUMBER	ROLLOR COVER/NOZZLE HOSE/CAULK/SUPPLIES	80.12
AFLAC	EMPLOYEE PAID INSURANCE	210.24
WINDSTREAM	PHONE	73.32
KAL SERVICES	SANITATION CONTRACT	13604.05
MID AMERICAN ENERGY	UTILITIES	3660.01
OCTOBER TRANFERS		28898.78
VOIDED CHECKS		-61.00
TOTAL OCTOBER EXPENSE:		\$ 909,064.22
TOTAL OCTOBER REVENUE:		\$ 1,260,677.55

TOTAL REVENUE:	
GENERAL	177422.42
ROAD USE	22746.78
SPECIAL REVENUE	169508.9
CAPITAL PROJECT	12712.51
ENTERPRISE	820503.98
FIDUCIARY	15248.02
DEBT SERVICE	42534.94
TOTAL:	\$ 1,260,677.55

TOTAL EXPENSE:	
GENERAL	45874.44
ROAD USE	16217.44
SPECIAL REVENUE	37495.10
CAPITAL PROJECT	2639.00
ENTERPRISE	806164.45
FIDUCIARY	673.79
DEBT SERVICE	0.00
TOTAL:	\$ 909,064.22