

June 11, 2018

The regular meeting of the Monroe City Council was called to order on June 11, 2018, at 7:00 p.m. by Mayor Duinink at the Monroe City Hall. Roll call was taken, present – Steenhoek, St. Peter, Hegwood by phone, absent - Bradbury. Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; and Nicholas Chambers, Police Chief, was in attendance.

Visitors at the meeting were: Lenny Larson, Jean Goemaat, James Breckenridge, Kayla Macken, Donita Breckenridge, Al Breckenridge, Norm Rozendaal, Larry Diekema, Lila Daly, Morgan Steenhoek, Pat Striegel, Carolyn Daniels, Delmar Johnson, Scott Mavis, Diana Mavis, Lance Diekema, Don Vaske, Chris Thomas, Seth Shannon, Mike Mendenhall.

Mayor Duinink announced it was time to appoint a new council member to fill the vacancy left by Sarah Mc Cray. Council Member Steenhoek moved and was seconded by Council Member St. Peter to appoint Jean Goemaat to fill the open council seat. Motion carried 3-0. Two letters of interest were received, one from Jean Goemaat and the other from James Barr. The swearing in of Jean Goemaat also took place on June 11, 2018.

Steenhoek moved and was seconded by St. Peter to approve the consent agenda items which included the bills, minutes and the clerk and treasurers report from the May meeting, CJ's Bar and Grill request for outdoor service during the Old Settlers Smoke Off, Pete's Class C Beer, Class B Wine and Sunday Sales alcohol permit, Casey's Class E Liquor, Class C Beer, Class B Wine and Sunday Sales, and the yearly Cigarette/Tobacco/Nicotine/Vapor permits from both Casey's, Pete's Super Value, Cigarbox, and the new Dollar General beginning July 1, 2018. Upon roll call vote, motion carried 4-0.

Scott Mavis, a resident since 2007 in the Malone Addition, expressed his concerns about the home that was recently moved into the addition owned by James Breckenridge. Mavis stated the condition of the house did not enhance the development as it sits right now. Mavis also questioned why the City had not done something prior to the home being moved into the development. Jason Van Ausdall, the city building inspector, stated it was not a city issue and that questions concerning the Malone Addition should be directed to the developer of the addition which is Tim Malone. The issue is with the homeowners in the development, the covenant building restrictions for the addition and the developer Tim Malone. Jason stated that all the city zoning rules and permits are being met by Mr. Breckenridge. A suggestion by Jason was to develop a Homeowners Association. Mr. Mavis asked when a proposed date for completion of the home, but Mr. Breckenridge was unable to answer but asked that the homeowners give him time and the property will look different and to not judge him by the way it looks now. Norm Rozendaal, the contractor putting in the water and sewer, is in hopes that those items will be done within the next couple weeks. Breckenridge stated the shaping of the lot would take place after the water and sewer installation. Lila Daly would like to see the grass trimmed at the property. Larry Diekema stated that in retrospect the Hewitt and Breckenridge families do not have a good record when it comes to property appearance. Al Breckenridge left the meeting angry after the comment from Larry Diekema. Mr. Mavis was told to get a list of questions ready and go talk to the developer about his concerns.

Seth Shannon presented the council with an estimate on what it would cost to make the Red Rock Prairie Trail Pavilion a four season facility. The estimation was \$42,400 on top of the original cost of \$268,029 for a project total of \$310,429. Shannon mentioned that the purpose of the trail was for riders and that by renting the facility out might not be the best option, since most would want to use the restrooms and get water while stopping there. Kim Thomas, Chris Thomas and Seth Shannon all agreed that the Library and City Hall would be better suited for residents who wish to rent a room out. Steenhoek moved and was seconded by St. Peter to proceed with the original plan for the Red Rock Prairie Trail Pavilion and eliminating the idea of a four season facility. Motion carried 4-0. Kim Thomas asked the Council if the Hometown Pride Committee could start applying for grant funding. The council directed the committee to proceed with the project.

Council Member Hegwood moved and was seconded by St. Peter to approve the first reading of an ordinance entitled AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING CHAPTER 55, ANIMAL PROTECTION AND CONTROL, DANGEROUS ANIMALS. Upon roll call vote, motion carried 4-0.

Steenhoek moved and was seconded by Hegwood to approve the second reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 69.09 OF CHAPTER 69. Upon roll call vote, motion carried 4-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 16-2018. A resolution setting the salaries for appointed officers and employees of the City of Monroe, Iowa, for year ending June 30, 2019. Motion carried 4-0.

Item numbers 6D, 6E, and 6F concerning the Wastewater Treatment Facility Project were removed from the agenda.

St. Peter moved and was seconded by Steenhoek to set the bid opening date for the West Lincoln Street Improvement Project for 4:00 p.m. on July 9, 2018. Motion carried 4-0.

Steenhoek moved and was seconded by Council Member Goemaat to set the public hearing for the West Lincoln Street Improvement Project for July 9, 2018, at 7 p.m. Motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 17-2018. A resolution to provide for a notice of hearing on the proposed plans, specifications, form of contract and estimate of cost for the West Lincoln Street Improvements Project and the taking of bids therefore. Motion carried 4-0.

St. Peter moved and was seconded by Hegwood to approve RESOLUTION NO. 18-2018. A resolution setting the date for public hearing on designation of the expanded Monroe Urban Renewal Area for July 9, 2018, at 7 p.m. and on the Urban Renewal Plan Amendment. Motion carried 4-0. This amendment will add the east lagoons to our Urban Renewal Plan and allow the city to use TIF funding to help pay for the Wastewater Treatment Facility Project.

Goemaat moved and was seconded by St. Peter to advertise for the replacement of a 4th officer for the Monroe Police Department. Motion carried 4-0.

The council chose not to appoint anyone to the Central Iowa Regional Housing Association Board.

St. Peter moved and was seconded by Goemaat to accept the resignation of Staci Geer on the Monroe Library Board and approve the appointment of Mike Rouse. Motion carried 4-0.

Hegwood moved and was seconded by Goemaat to approve a 5% increase from \$14.23 to \$14.94 per hour for Brenda Lanser, Library Director. Motion carried 5-0.

Goemaat moved and was seconded by Steenhoek to approve the hiring of Bethany Schafer as the new part-time library assistant at \$10.00 per hour for 24 hours per week starting June 25, 2018. Motion carried 4-0.

The City received two maintenance proposals for the 50,000 gallon water tower. One was from Suez and the other from Maguire Iron, Inc. Director Timmins is recommending Maguire Iron. The 3 year proposal is \$86,900 for 3 years then \$10,011 for a visual inspection and maintenance the 4th year. Suez is \$95,749 for 3 years then \$12,223 for visual inspection and maintenance in year 4. Timmins stated that there have been issues on repairs and maintenance with Suez in the past. Steenhoek moved and was seconded by St. Peter to approve the 3 year proposal for the 50,000 gallon water tower from Maguire Iron, Inc. Motion carried 4-0.

Open Forum – Norm Rozendaal would like permission to sell his lots on Marion Street to Cole Vander Linden. One of those lots was a city rehabilitation project and the other was a direct sale. The city has a contract with Mr. Rozendaal for the 314 W. Marion lot and it states that Mr. Rozendaal must get permission from the city to transfer the lot to another. Thomas stated the item/new contract would be added to the July agenda for approval. Steenhoek mentioned she would like to see a stop or yield sign put at the corner of Grant and Oak Street. Chief Chambers suggested a 3-way stop at that intersection. Steenhoek, St. Peter and Hegwood all welcomed Jean Goemaat back on the council.

St. Peter moved and was seconded by Goemaat to adjourn at 8:12 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

MAY 2018

SALARIES	NET	24706.73
EFTPS	FEDERAL TAX	8246.92
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3270.00
IPERS	POLICE/REGULAR	5610.64
CITY OF MONROE	HEALTH INS	1975.57
COLLECTION SERVICE CENTER	GARNISHMENT	633.30
RURAL WATER	VISION INSURANCE	85.85
DELTA DENTAL	DENTAL INSURANCE	220.86
GIS BENEFITS	LIFE INSURANCE	99.17
WINDSTREAM	PHONE	132.69
LEIGHTON STATE BANK	PRINCIPAL/INTEREST ON BOND	77866.00

MID AMERICAN ENERGY	UTILITIES	3512.40
MONROE POSTMASTER	MAILING/STAMPS	226.52
UNITED HEALTHCARE	HEALTH INSURANCE	6868.77
VERIZON	PHONE/INTERNET	525.01
CARDMEMBER SERVICES	SUBSCRIPTIONS/LIBRARY EXPENSE/COLD MIX	1782.93
BOBS SHOOTING SUPPLIES	AMMO	261.80
BRUENING ROCK	ROCK	530.44
CALDWELL, BRIERLY, CHALUPA, NUZUM	LEGAL SERVICES	3822.82
CASEY'S	GAS	1474.93
IA REGIONAL UTILITIES ASSOC.	PAYMENT/PRINCIPAL/INTEREST	12913.01
DATA TECHNOLOGIES	TRAINING/MILEAGE	391.96
ELECTRONIC ENGINEERING	PAGER BELT CLIPS	150.00
FORBES	INK/TAPE	52.04
HEWITT'S	OIL/FILTERS/BATTERY/ANTI FREEZE/MISC.	250.38
HILLYARD	MRP SUPPLIES	105.77
IA DEPT OF PUBLIC SAFETY	TERMINAL FEE	300.00
IOWA ONE CALL	LOCATES	28.80
JOSH CARLSON	METER REFUND	100.00
JOSH HANSEN	WEB HOSTING/SITE MAINTENANCE	369.11
KAL SERVICES	SANITATION CONTRACT	13586.72
KEYSTONE LABORATORIES	TESTING	952.00
KIM THOMAS	MILEAGE	224.54
KINNAMON SERVICES	MRP GFCI OUTLETS INSTALL	1825.00
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	165.00
MERCY MEDICAL CENTER	AMBULANCE SUPPLIES	419.12
MONROE FOODS	BATTERIES/MISC.	17.44
MUNICIPAL SUPPLY INC.	REPAIR CLAMP/FRAME/TOUCH READS/MISC.	3829.10
NEWTON DAILY NEWS	PUBLICATIONS	271.67
RICHARD EILANDER	STREET REPAIRS	1980.00
SAVE OUR SEWERS	MANHOLE REBUILDS	27778.55
SHRED IT	SERVICE	112.60
SIMMERING-CORY INC.	ORDINANCE UPDATE	73.00
SVPA ARCHITECTS INC.	TRAILHEAD DESIGNS	1050.00
ULRICH	WHEEL BEARING REPLACEMENT	546.98
US CELLULAR	PHONE	163.70
UTILITY SERVICE CO INC.	MAINTENANCE AGREEMENT	2622.65
VAN RYSWYK PLUMBING AND HEATING	TILE/COUPLING/ADAPTER/HEATER ELEMENT	187.01
VEENSTRA & KIMM, INC.	PERMITS/ENGINEERING	5129.58
WALMART	INK/CLEANING SUPPLIES/AIR FRESHNERS	137.19
WILTON SEED CO.	GRASS MIX/TURF FERTILIZER	759.00
BAKER & TAYLOR	BOOKS	502.83
BROAD REACH	BOOKS	414.24
CENTER POINT LARGE PRINT	BOOKS	131.22
GLOBEL PUBLICATION PROCESSING	SUBSCRIPTION	24.98
GUIDEPOSTS	BOOKS	34.74
PENWORTHY	BOOKS	217.77
SCHOLASTIC	BOOKS	24.61
WALMART	LIBRARY SUPPLIES	212.53
WP BARBER LUMBER	KEY/BULB/BRUSH/GRID MARKER/MULCH	628.54
MEDIACOM	INTERNET FOR PD	75.94
IOWA LEAGUE OF CITIES	REGISTRATION	75.00
R.D. RAMADON	MRP FIELD DRAG	3850.00
METLIFE	INSURANCE	27.18
LEIGHTON STATE BANK	NSF CHARGES	15.00
TOTAL MAY EXPENSE:		\$ 224,579.85
TOTAL MAY REVENUE:		\$ 144,817.85

TOTAL REVENUE:	
GENERAL	41111.36
ROAD USE	21981.02
SPECIAL REVENUE	27499.60
CAPITAL PROJECT	1484.38
ENTERPRISE	50605.12
FIDUCIARY	274.51
DEBT SERVICE	1861.86
TOTAL:	\$ 144,817.85

TOTAL EXPENSE:	
GENERAL	56905.45
ROAD USE	8622.69
SPECIAL REVENUE	9825.08
CAPITAL PROJECT	0.00
ENTERPRISE	70677.88
FIDUCIARY	682.75
DEBT SERVICE	77866.00
TOTAL:	\$ 224,579.85