

October 13, 2014

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on October 13, 2014. Roll Call was taken, present – Hansen, Nickelson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Nicholas Chambers, Police Chief; and Wes Breckenridge were in attendance. The Mayor announced the meeting was being recorded.

Visitors at the meeting were: Jean Goematt, Deanna Shannon, Kathleen Darrach, Jeff Hegwood, Aaron Hegwood, Benjamin Skelley, Delmar Johnson, Larry Diekema, Nate Bradbury, Steve Munson, and Sara Kappos.

Council Member Vriezelaar moved and was seconded by Council Member Wilson to approve the consent agenda. Items on the agenda included the bills and minutes from the September meeting and the clerk and treasurers report. Motion carried 5-0.

September 2014 Bills

Salaries	Net:	22127.12
EFTPS	Federal Tax Payment	7325.49
Iowa Department of Revenue	Sales/Withholding Tax	1284.00
IPERS	Police/Regular	4495.11
AFSCME	Union Dues	34.46
City of Monroe	Health Insurance/Reimbursement	352.31
Secretary of State	Notary Dues	30.00
United Healthcare	Health Insurance	1707.79
Monroe Postmaster	Stamps	98.00
Jasper County Recorder	Filing Fee	7.00
Cardmember Services	Hotel/Meals/Books/Gloves	1049.40
Accel Power Inc	Gasket/Insulator	20.06
Airgas	Oxygen	36.82
All Flags	Flags	274.70
Altoona Fire Department	Tier	225.00
Baker & Taylor	Books	592.56
Barco Municipal Products	Hazard Lights/Sign Stand	640.80
Bob's Shooting Supply	Ammo/Gun	867.75
Caldwell, Brierly, Chapula	Legal Services	1101.00
Carpenter Uniform	Vest	675.00
Casey's	Fuel	1347.78
Central Iowa Water	Payment/Principal/Interest	12902.45
Data Technologies	Registration	95.00
DEMCO	Library Materials	283.36
FC & A	Book	39.95
Forbes Office Equipment	Ink	87.30
Four Seasons Yard Care	Mowing Contract	790.00
Guideposts	Book	17.74
Hewitt's	Oil/Cable Ties/Spark Plug	19.46
IA- AWWA	Registration	45.00
Iowa Department of Public Safety	Terminal Billing Fee	300.00
Iowa Codification	Ordinance Updates	952.00
Iowa Law Enforcement Academy	MMPI-2 Testing	15.00
Iowa Library Association	Subscription	116.50
Jasper County Animal Rescue League	Participation Fee/Service	374.87
Jasper County Treasurer	Taxes	54.00
Jims Johns	Portable Units	465.00
KAL Services	Sanitation Contract	10116.25
Kane Welding & Supply	Washers/Labor	18.02
Keltek Incorporated	Charges	163.22
Keystone Laboratories	Testing	869.00
KLK Construction	Labor/Service	280.00
Malone Motorsports	Batteries	679.76
MARCO Inc.	Copier Usage	83.16
Menninga Pest Control	Pest Control/Air Control	61.00
Micromarketing LLC	Books	128.92
Mid American Energy	Utilities	4135.38
Monroe Foods	Bleach/Snacks for PD Hiring	18.84
Monroe Mirror	Publications	314.28
Monroe Public Library	Petty Cash Expense	25.82
Mowboys Lawn Care	Mowing Contract	2100.00
Municipal Supply Inc	Meters/Touchpad's	992.00
Nancy Terpstra	Books	308.00

Pella Rental Sales	Blade	117.70
Prairie Ag Supply	Pipe/Valve/Labor/Rod	162.49
Professional Computer Solutions	Repairs/Labor	190.00
Quill Corporation	Printer/Ink Cartridges/USB Mini	525.63
Sandry Fire Supply	Batteries	249.93
Skiff Medical Center	Ambulance Supplies	764.44
Sneller PLBG HTG ELECT INC.	Electrical Work	1784.54
Standard & Associates	Testing/Certificates	96.00
Terry Buckingham	Shelve Reimbursement	13.88
Toyne	Truck Repair	600.00
Two Rivers Coop	LP Tank Rental	60.00
US Cellular	Service	280.89
Van Rysywk Plumbing and Heating	Tile Cap	2.23
Veenstra & Kimm, Inc	Engineering Fees	11636.20
Wal-Mart	Adaptor/Flap tie/Soap	59.84
Western Leak Detection	2014 Water Survey	900.00
WP Barber Lumber	Block/Mix/Screws/Paint/Brush/Stake	194.70
WP Barber Lumber	UPS	24.82
Shauna Donahue	Water Deposit Refund	81.53
Iowa Library Association	Registration Fee/Meals	176.00
Kim Thomas	Mileage	31.57
Windstream	Phone	594.49
Jasper County Recorder	Filing Fee	7.00
Jasper County Treasurer	Taxes 504 N Main	835.00
True North	Employee Prepaid Life Insurance	27.18
Leighton State Bank Charges	NSF Fees	10.00
Total September Expense:		\$ 100,569.49
Total September Revenue:		\$ 127,448.91

Total Revenue

General Fund	29107.51
Road Use Fund	14593.85
Special Revenue Fund	24651.98
Capital Project Fund	1099.03
Enterprise Fund	57316.21
Fiduciary Fund	0.00
Debt Service Fund	680.33
Revenue Total:	\$ 127,448.91

Total Expense

General Fund	47743.08
Road Use Fund	7101.26
Special Revenue Fund	4627.03
Capital Project Fund	0.00
Enterprise Fund	41098.12
Fiduciary Fund	0.00
Debt Service Fund	0.00
Expense Total:	\$ 100,569.49

Committee & Board Reports - Police Chief Chambers reported that Gabe Wilson has completed his FTO training and will now be on his own working nights. Chambers attended a week long supervisory training at the Iowa Law Enforcement Academy this month. Chambers has ordered Halloween bags from the Monroe Police and Monroe Fire for elementary students. Public Works Director Buckingham stated the DNR is working on the city waste water permit and he has been mailing in samples per their request.

Monroe Recreation Park - Mardesen reported there was no meeting in September. Alan Vander Linden, Kathy Van Veen, Ray Stier, Alicia Cartwright, and Cindy Howard all donated time moving trees, seeding and landscaping at the MRP. Mardesen asked permission and was granted permission to apply for the Tree's Please Matching \$1,000 Grant. Shannon asked about parking, but Mardesen stated underlayment on the gravel lots would have to be done first. There was no time estimate given on additional parking for the MRP.

Mike's Lounge - Council Member Shannon moved and was seconded by Council Member Hansen to approve Mike's Lounge request for the Class C, outdoor service and living quarters permit request for 114 E Washington Street. Motion carried 5-0

Southside Food and Spirits – Shannon moved and was seconded by Council Member Nickelson to approve Southside Food and Spirits request for the Class C and Sunday sales permit for 104 S Commerce Street. Motion carried 5-0.

Water Main Project – Sara Kappos of Veenstra & Kimm, Inc. was in attendance and asked the council to consider approving the new revised schedule of improvements and the amendment to the original agreement for professional engineering services for the Washington Street Water Main Project Rebidding Services. Kappos stated that final completion of the project would be August 2015. Vriezelaar moved and was seconded by Wilson to accept the revised project schedule and approve amended agreement for professional services on the Washington Street Water Main Project rebidding services. Motion carried 5-0.

City Sewer System – Buckingham recently put an article in the paper about sewer backups due to heavy rainfall. Buckingham reported that in Region 5 over 20 cities reported sewer backups due to heavy rainfall on September 9, 2014. Monroe had over 5 inches of rain that night which adds up to more than 119,000 gallons of additional water running through our sewer system. Although there is no way to completely resolve this problem some things can be done to reduce infiltration such as: lining of sewer mains and manholes, eliminating footing tile and sump pumps connected to the sanitary sewer. Buckingham would like to line 4 manholes before July 2015 and will also continue checking for sump pump violators. Sara Kappos from V & K is working with Grinnell and will get a copy of Grinnell's ordinance on sump pump violations and fees for the council.

Approval of Employment Offer for Monroe Police - Chief Chambers would like to recommend the hire of Benjamin Skelley to the Monroe Police Department. A physical and drug test along with a background check, DCI fingerprinting and MMPI testing have been completed. Vriezelaar moved and was seconded by Shannon to approve the employment contract and training agreement between the City of Monroe and Benjamin Skelley pending MMPI testing and DCI finger printing results. First day of employment for Mr. Skelley will be October 27, 2014. Motion carried 5-0.

Approval of Legal Council to Negotiate Easement for 108 East American (Madsen Field) – Since Family Dollar will not be purchasing Madsen Field, City Administrator Mardesen would like to know if the Council wishes to continue with the cost of buying the easement from Hawkeye Land Company. Legal fees could be \$10,000 or more. Shannon moved and was seconded by Vriezelaar to allow legal council to negotiate on buying the easement from Hawkeye Land Company at 108 East American (Madsen Field). Motion carried 5-0. There is an alley that will also need to be vacated if the City decides to sell the property in the future.

Monroe Kiwanis Proposal – Nate Bradbury asked the Council if they would be willing to support enhancements to Madsen Field if the Kiwanis would start to fundraise etc. Bradbury mentioned possible ideas for the area: picnic tables, shelter house, horseshoes. Larry Diekema and Steve Munson were in the audience. Both members of the Kiwanis for many years and said they knew nothing about the Kiwanis Group having interest in Madsen Field. Diekema and Munson both mow cemeteries for the Kiwanis and feel they don't need anything else to mow and feel the Kiwanis needs to take care of what they have, focusing on the existing parks. Wilson thanked Bradbury for the ideas and will continue to brainstorm for ideas on his own as to what to do with the property. Wilson also stated that he agreed that the whole group needs to come up with something to present to the council if they are all interested. Vriezelaar moved and was seconded by Nickelson to table the discussion on what to do with Madsen Field until the easement with Hawkeye Land Company has been resolved. Motion carried 5-0.

Resolution for Insufficient Fund Checks – Hansen moved and was seconded by Shannon to approve RESOLUTION NO. 26-2014. A resolution to charge for returned checks and any additional bank charges the city received. Motion carried 5-0.

Ordinance for No Parking on Nevada Street – Council Member Hansen moved and was seconded by Council Member Nickelson to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013 BY AMENDING PROVISIONS PERTAINING TO NO PARKING ON THE NORTH SIDE OF NEVADA STREET BETWEEN STATE HIGHWAY 14 (MONROE STREET) AND NORTH MAIN STREET. Motion carried 5-0. Council Member Nickelson moved and was seconded by Council Member Hansen that the statutory rule requiring the said ordinance be considered and voted on for passage at two council meetings prior to the meeting at which it is to be passed be suspended. Motion carried 5-0. Council Member Hansen moved and was seconded by Council Member Vriezelaar to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013 BY AMENDING PROVISIONS PERTAINING TO NO PARKING ON THE NORTH SIDE OF NEVADA STREET BETWEEN STATE HIGHWAY 14 (MONROE STREET) AND NORTH MAIN STREET. Motion carried 5-0. ORDINANCE NO. 263. BE IT ANACTED by the City Council of the City of Monroe, Iowa: SECTION 1. The City Code of the City of Monroe, Iowa, 2013, Traffic Code, Chapter 69, Parking Regulations, Subsection 69.08 is amended by adding #11 under section for No Parking Zones to read as follows: NO PARKING ZONES: Nevada Street, north side of street, between Monroe Street (State Highway 14) and North Main Street. SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. SECTION 3. SEVERABILITY CLAUSE. In any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 13th day of October, 2014. Signed: Brian D. Briles, Mayor and Attested by Kim K. Thomas, City Clerk.

Covenant Between City of Monroe and John and Kay Van Ryswyk – The legal description approved by ordinance at the September meeting was incorrect. The parcels described were listed as two separate parcels and need to be listed as one for building permit regulations. The attorney for

John and Kay Van Ryswyk has requested the city sign a covenant and agreement to hold the property as one parcel. The covenant states that the property must be sold together. Kathleen Durrach asked the duration of the contract at the meeting. Durrach stated covenant terms are for 20 years and wondered what could happen after that time. Mardesen verified with the city attorney that the covenant term was 20 years. Vriezelaar moved and was seconded by Wilson to approve the covenant and agreement to hold property as one parcel document between the City of Monroe and John and Kay Van Ryswyk. Motion carried 5-0.

Corrected Ordinance Amending Official Zoning – Council Member Vriezelaar moved and was seconded by Council Member Wilson to approve the 1st reading of AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MONROE, IOWA, BY REZONING PROPERTY FROM “RM” RESIDENTIAL MULTI-FAMILY TO “CM” COMMERCIAL DISTRICT. Motion carried 5-0. Council Member Wilson moved and was seconded by Council Member Nickelson that the statutory rule requiring the said ordinance to be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended. Motion carried 5-0. Council Member Wilson moved and was seconded by Council Member Hansen to approve the 3rd and final reading of AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MONROE, IOWA, BY REZONING PROPERTY FROM “RM” RESIDENTIAL MULTI-FAMILY TO “CM” COMMERCIAL DISTRICT. Motion carried 5-0. Whereupon, Mayor Briles declared the said ordinance duly adopted and signed approval.

CORRECTED ORDINANCE NO. 262. Be It Enacted by the City Council of the City of Monroe, Iowa. SECTION 1. The Official Zoning Map of the City of Monroe, Iowa, is amended by rezoning the following described property from “RM” to “CM”. **LEGAL DESCRIPTION:** Lot 3 in Block 86, original plat, City of Monroe, Iowa, and Lot 4 and the North 15 feet of Lot 5 Block 86, as appears in Plat Book 4, Page 105-A in the office of the Recorder of said County. Parcel ID Numbers: 17.36.279.008 and 17.36.279.007. SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed by the City Council of the City of Monroe, Iowa on this 13th day of October, 2014. Signed: Brian D. Briles, Mayor and Attested by: Kim K Thomas, City Clerk

Ordinance Pertaining to Vapor Products and Alternative Nicotine Products – Vriezelaar moved and was seconded by Wilson to approve the 1st reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE CITY OF MONROE, IOWA, BY ADDING PROVISIONS PERTAINING TO VAPOR PRODUCTS AND ALTERNATIVE NICOTINE PRODUCTS. Motion carried 5-0.

Ordinance Amending Provisions Pertaining to Off-Road Utility Vehicles – Vriezelaar moved and was seconded by Wilson to approve the 1st reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO OFF-ROAD UTILITY VEHICLES. Motion carried 5-0.

Ordinance Amending Provisions Pertaining to Solid Waste – Shannon moved and was seconded by Nickelson to approve the 1st reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE. Motion carried 5-0.

Ordinance Amending Provisions Pertaining to Vacancies in an Elected Office and City Elections – Nickelson moved and was seconded by Vriezelaar to approve the 1st reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO VACANCIES IN AN ELECTED OFFICE AND CITY ELECTIONS. Motion carried 5-0.

Ordinance Amending Provisions Pertaining to Persons Under Legal Age/Social Hosts – Vriezelaar moved and was seconded by Hansen to approve the 1st reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO PERSONS UNDER LEGAL AGE/SOCIAL HOSTS. Motion carried 5-0.

Open Forum – Chief Chambers would like to be notified of any vehicles parked in no parking zones. Larry Diekema asked about credit card payments, and was told the option is available via the Monroe.IA website page. Jeff Shannon asked the status of the old Midlands building. He would like to see it cleaned up as soon as possible.

Wilson moved and was seconded by Hansen to adjourn at 8:35 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or www.Monroe.IA.com.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk