

May 8, 2017

The regular meeting of the Monroe City Council was called to order on May 8, 2017 by Mayor Duinink at the Monroe City Hall. Roll call was taken, present – Hegwood, Nickelson, Hansen, Goemaat, absent - Bradbury. Kim Thomas, City Clerk, Jeff Timmins, Public Works Director and Nick Chambers, Police Chief, were in attendance.

Visitors at the meeting were: Rick Waddle, Delmar Johnson, Sara Kappos, Gabe Stover, Jaiden Rogers, Morgan McDowell, Shoshanah Fagg, and Sam Doty.

Council Member Goemaat moved and was seconded by Council Member Hegwood to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the April meeting. Motion carried 4-0.

There were no committee or board reports. Jeff Timmins stated the Public Works Department has been extremely busy mowing, getting the tennis court prepared for Manatt's to resurface and the city streets ready for seal coating and patching.

April 2017 Bills

SALARIES	NET	24028.46
EFTPS	FEDERAL TAX	9005.95
IOWA DEPT OF REVENUE	WITHHOLDING/SALES TAX	1561.00
IPERS	POLICE/REGULAR	5489.39
CITY OF MONROE	HEALTH INS	837.78
AFSCME	UNION DUES	183.80
COLLECTION SERVICES CENTER	GARNISHMENT	633.30
GIS BENEFITS	LIFE INS	84.77
NEWTON FIRE DEPT	AMBULANCE BILLING	1470.00
UNITED HEALTHCARE	HEALTH INS	5599.19
AIRGAS	RENT CYL MED LARGE OXYGEN	137.81
ANKLE HIGH TREE SERVICE	TREE AT TOOL'S POINT PARK	150.00
BAKER & TAYLOR	BOOKS & SUPPLIES	545.88
CALDWELL, BRIERLY, CHALUPA	LEGAL SERVICES	799.00
CARPENTER UNIFORM	FREIGHT NOT PREVIOUSLY CHARGED	11.48
CASEY'S GENERAL STORE	GAS/OIL	1476.60
CENTER POINT LARGE PRINT	2 BOOKS	41.34
CENTRAL IA WATER	RURAL WATER	12076.64
DEMCO	LIBRARY SUPPLIES	93.85
GRIMES ASPHALT	COLD MIX	383.98
HEWITTS SERVICE CENTER	OIL, FILTER, SERVICE & LUBE, MISC	503.60
HYDRO KLEAN	MAINLINE TV INSPECTION	1235.33
IOWA ASSOC OF MUNICIPAL	SCCIC JAN-DEC 2017 BILLING	848.53
IOWA PRISION IND	ALUMINUM 12X12 SIGN	100.00
WINDSTREAM	PHONE SERVICE	128.06
JASPER CO SPEED SHOP	SERVICE 2004 CHEVY MONTE CARLO	215.19
JOSH HANSEN	WEB MAINTENANCE	369.11
KAL SERVICES INC	CITY CONTRACT-TRASH	13430.75
KELTEK INC	HALO BULBS	44.13
KEYSTONE LABS	TESTING	828.60
LASER RESOURCES	FUSER REPLACEMENT & LABOR	417.00
MARCO INC NW 7128	LEXMARK/MS00838 BW & COLOR COPIES	150.64
MEDIACOM	INTERNET	224.33
MIDAMERICAN ENERGY	UTILITIES	3439.69
MID-STATES ORGANIZED	2017 ANNUAL MEMBERSHIP FEES	100.00
MONROE FOODS	SUPER GLUE, PAPER TOWELS, BATTERIES	90.59
MONROE MIRROR, INC	ADVERTISING/PUBLICATION	181.88
MONROE PUBLIC LIBRARY	LIBRARY POSTAGE	2.50
MUNICIPAL SUPPLY INC	3" DI COMPANION FLANGE	26.75
NEWS PRINTING CO	ADVERTISING/PUBLICATION	289.05
NEWTON CLINC	ANDREA LANPHIER-PX & DRUG SCREEN	126.95
PARTAC PEAT CORP	BATTER'S BOX TEMPLATE & TAMPER	428.95
PELLA ENGRAVING CO	12X15 ZINC 180 SQ IN, STUDS	479.35

PROF COMPUTER SOLUTIONS	ON-SITE LABOR	95.00
RACOM CORPORATION	ANTENNA	11.40
SANDRY FIRE SUPPLY LLC	BOOTS, GLOVES & INSERTS	532.81
SHRED IT	SHREDDING SERVICE	118.97
TASER INTERNATIONAL	TASERS, HOLSTERS, HANDLES	1109.32
THE OSKALOOSA HERALD	ADVERTISING-CEMETARY MOWING	305.60
TRANS-IOWA EQUIPMENT	CYLINDER REPAIR KIT & FREIGHT	62.34
ULRICH FORD LINCOLN	2014 FORD EXPLORER REPAIR	461.31
US CELLULAR	PHONE SERVICE	144.34
USPS	POSTAGE, FIRST-CLASS PRESORT	225.00
WAL-MART COMMUNITY	CITY HALL & CITY SHED SUPPLIES	134.62
WAL-MART COMMUNITY-LIB	SUPPLIES, MOVIES,MISC	553.86
WP BARBER LUMBER	STEEL DOORS, RT SNOW GUARDS, MISC	1237.17
CARDMEMBER SERVICES	SUBSCRIPTIONS, SUPPLIES,MEALS,MISC	411.57
MIDWEST K-9 DETECTION	TRIALS/NICK CHAMBERS	75.00
REGISTRATION SERVICES	CONFERENCE REGISTRATION	50.00
VAN WALL EQUIPMENT	MOWER	8736.18
COOKING LIGHT	2 YR SUBSCRIPTION	16.00
GUIDEPOSTS	BOOK	1.34
IOWA HISTORIAL JOURNAL	2 YR SUBSCRIPTION	35.95
IAWEA	TRAINING	25.00
METLIFE	INSURANCE	27.18
NSF REIMBURSEMENTS		-60.00
TOTAL APRIL EXPENSE:		\$ 102,581.16
TOTAL APRIL REVENUE:		\$ 384,111.32

TOTAL REVENUE:

GENERAL	163087.59
ROAD USE	12817.78
SPECIAL REVENUE	168822.58
CAPITAL PROJECT	12577.99
ENTERPRISE	5403.07
FIDUCIARY	401.36
DEBT SERVICE	21000.95
TOTAL	\$ 384,111.32

TOTAL EXPENSE:

GENERAL	52861.81
ROAD USE	5330.81
SPECIAL REVENUE	8165.21
CAPITAL PROJECT	0.00
ENTERPRISE	35103.10
FIDUCIARY	1120.23
DEBT SERVICE	0.00
TOTAL	\$ 102,581.16

Sara Kappos from Veenstra & Kimm presented the Council with a proposed time frame handout for the Wastewater Treatment Plant Project and will be submitting the approved plan to the DNR. The state required - Antidegradation Notice was put in the Monroe Mirror last week with the intentions of the project. The city must wait 30 days to see if there are in comments on the proposed plan. In order to qualify for CDBG Grant Funding up to \$500,000 the city will need to conduct a survey to determine the LMI rating. Cost for the survey range from \$4500 to \$6500 by Laura Allen a partner of Simmering and Cory. Council Member Hansen moved and was seconded by Goemaat to hire Laura Allen to conduct the LMI survey to see if Monroe will qualify for CDBG Grant funding for the Wastewater Treatment Project. There was one RFP received for the Community Development Block Grant Writing Program from Simmering-Cory. Motion carried 4-0. Sara stated that bonding for the project would be \$3,375,000 and could include improvements to the County Line Road Lift Station of \$90,000 and some West Lagoon Bank Stabilization for \$70,000. Sara would like to begin the design plan and funding discussions in the near future. Hegwood moved and was seconded Hansen to include improvements to the County Line Lift Station and West Lagoon Bank Stabilization to the bonding amount with the Wastewater Treatment Plant Project. Motion carried 4-0.

Hansen moved and was seconded by Goemaat to open the public hearing for the budget amendment at 7:16 p.m. Clerk Thomas stated there were no written or oral objections received. Hansen moved and was

seconded by Hegwood to close the public hearing at 7:17 p.m. Hansen moved and was seconded by Council Member Nickelson to approve RESOLUTION 13-2017. A resolution approving the budget amendment for year ending June 30, 2017. Motion carried 4-0.

Council Member Nickelson moved and was seconded by Hansen to approve the 28E Agreement with Outside Law Enforcement Agencies submitted by the City of Newton. Motion carried 4-0.

Nickelson moved and was seconded by Hansen to accept the resignation of Police Officer, Gabriel Wilson. Motion carried 4-0.

Goemaat moved and was seconded by Hegwood to advertise for a 4th officer for the Monroe Police Department. Motion carried 4-0.

Nickelson moved to open the public hearing at 7:31 p.m. for the sale of property located at 815 N Oak Street. Clerk Thomas stated there were no written or oral objections. Hansen moved and was seconded by Goemaat to close the public hearing at 7:32 p.m.

Nickelson moved and was seconded by Hansen to approve the Development Agreement between the City of Monroe and Rick's Carpentry LLC. Motion carried 4-0.

Nickelson moved and was seconded by Hansen to set the pay rate for seasonal part time employees up to \$12.00 per hour and allow Jeff Timmins to determine the number of seasonal employees to put on staff. Motion carried 4-0.

Hansen moved and was seconded by Goemaat to approve the Affidavit of Compliance and Section 2.1 of the Iowa Title standards and RESOLUTION NO. 14-2017. A resolution approving the vacation of property with the legal description of THE NORTH-SOUTH ALLEY LOCATED BETWEEN LOTS 5 & 8 AND LOTS 6 & 7 IN BLOCK 23, ORIGINAL PLAT OF THE CITY OF MONROE, IOWA. Motion carried 4-0. The alley was sold to WP Barber Lumber in March 2017.

Hansen moved and was seconded by Hegwood to approve RESOLUTION NO. 15-2017. A resolution allowing for the transfer of funds within the City of Monroe. Motion carried 4-0.

Hansen moved and was seconded by Hegwood to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013 BY AMENDING PROVISIONS PERTAINING TO WATER RATES SCHEDULE AND SERVICE, INCLUDING A NEW SUBSECTION, NUMBERED 92.11: Be it enacted by the City Council of the City of Monroe, Iowa:

Chapter 92, Section 92.02 as amended by Ordinances 108, 121, 125, 181, 202, 222, 234, 236, 240, 243, 249, and 259 pertaining to water rates converted from a quarterly basis to a monthly basis within the City are repealed and the following adopted in lieu thereof:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the city. 1. Metered Water. Sales through meters installed on the premises shall be at the following rates:

Gallons / Monthly Fee

0-999 \$ 17.00 Min

1000 – 1999 - \$20.83

Or part there of

2000-2999 - \$24.87

Or part there of

3000-3999 - \$28.72

Or part there of

4000-4999 - \$32.34

Or part there of

5000 -5999 - \$35.88

Or part thereof

6000-6999 – \$40.08

Or part thereof

7000-7999 - \$44.63

Or part thereof

8000-8999 - \$48.73

Or part there of

9000-9999 - \$52.94

Or part there of

All over 10,000 gallons

at \$5.83 per 1,000

gallons or part there of

92.03 RATES OUTSIDE THE CITY. Water service shall be provided any consumer located outside the corporate limits of the city which the city has agreed to serve at the following rates:

Gallons / Monthly Fee

0-999 \$ 21.25 Min

1000 – 1999 - \$26.04

Or part there of

2000-2999 - \$31.09

Or part there of

3000-3999 - \$35.90

Or part there of

4000-4999 - \$40.43

Or part there of

5000 -5999 - \$44.85

Or part thereof

6000-6999 – \$50.10

Or part thereof

7000-7999 - \$55.79

Or part thereof

8000-8999 - \$60.91

Or part there of

9000-9999 - \$66.18
Or part there of
All over 10,000 gallons
at \$8.91 per 1,000
gallons or part there of

92.04 BILLING FOR WATER SERVICE. Water service shall be billed as part of a combined service account, payable in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Meters Read. Water meters shall be read on the first (1st) day of each month.
2. Bills Issued. The Clerk shall prepare and issue bills for combined service accounts on or before the third (3rd) day of each month.
3. Bills Payable. Bills for combined service accounts shall be received and payable at the Monroe City Hall by the close of business on fifteenth (15th) of the each month.
4. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of ten percent (10%) of the amount due shall be added to each delinquent bill.

92.11 SEPARATE METER FOR OUTSIDE WATERING (YARD METER). A customer may add a second water meter for the purpose of measuring water to be used from outside faucets and for outside watering. The cost of the meter and its installation shall be at the expense of the customer. Meter tampering shall be cause to disconnect the outside watering meter. Water service through outside water meters shall be read and billed \$8.50 monthly on 1st of each month April through October of each year. A credit on sewer charges will be prorated based on the water usage through the outside watering meter. No such consumer, however will be served unless they shall have signed a service contract agreeing to be bound by the ordinances, rules and regulations applying to water service established by the Council.

SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. **PASSED AND APPROVED BY THE COUNCIL** this 8th day of May, 2017.
Signed Douglas P. Duinink, Mayor. Attested by: Kim Thomas, City Clerk.

A special meeting has been set for June 19, 2017 at 5:30 p.m. to conduct employee reviews.

Open Forum – Cheryl Price was in attendance concerning the condition of the Silent City Cemetery and other city property. Grass and weeds are a concern to everyone. Cheryl also mentioned the condition of the gravel road going out to her house on N Mechanic Street. Cheryl presented the Council with pictures of her complaints. Hegwood thanked Jeff Timmins for having the MRP looking nice. Goemaat would like to discuss the Verizon phone system again. There continues to be issues with City Hall and the Library phones/faxes not working right.

Nickelson moved and was seconded by Hegwood to adjourn at 8:17 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk