

May 11, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 p.m. at the Monroe City Hall on May 11, 2015. Roll Call was taken, present – Hansen, Nickelson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Jeremy Behun, Public Works; and Nicholas Chambers, Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Twila Vriezelaar, Kathleen Darrach, Norm Rozendal, Delmar Johnson, Courtney Van Houweling, Logan Hunt, Jeff Hegwood, Rick Waddle, and Alex Graber.

Consent Agenda – Council Member Vriezelaar moved and was seconded by Council Member Wilson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the April meeting. Motion carried 5-0.

April 2015 Bills

Salaries	Net:	23345.11
EFTPS	Federal Tax Payment	7971.93
Iowa Department of Revenue	Sales/Withholding Tax	1401.00
IPERS	Police/Regular	5105.90
City of Monroe	Health Insurance/Reimbursement	572.88
City of Monroe	Police Car Washes	50.00
Mid American Energy	Utilities	3977.52
Monroe Postmaster	Stamps	98.00
United Healthcare	3 Months Health Insurance	10457.61
Dan McAdams	Carpet Cleaning	100.00
Cardmember Services	Registrations/Air Compressor/Books/Meals	1112.19
Midwest K-9	Certification Fee	60.00
Airgas	Cylinder Oxygen	55.74
All Inclusive Rec	Picnic Tables/Benches	5387.00
Baker & Taylor	Library Books	302.03
Bob's Shooting Supplies	Ammo	275.00
Caldwell, Brierly, Chapula, Nuzum	Legal Services	1240.50
Casey's	Gas	1088.07
Central Iowa Rural Water	Payment/Principal/Interest	12514.49
Dennison Racing Tee's	Uniform Shirts/Sweatshirts	154.00
DMACC	Tuition	156.00
Dorsey & Whitney LLP	Legal Services	7500.00
EMP Emergency Medical Products	Medical Supplies	1699.43
Forbes Office Equipment	Roller/Ink/Folders	37.82
Guideposts	Books	35.48
Hewitt's Service Center	Power Steering Fluid	3.49
HGTV	Subscription	27.97
IA Department of Health	Radioactive License	250.00
IA League of Cities	ECIC Meals	30.00
Jasper Co Animal Rescue League	Participation Fee/Service	194.87
Jeremy Behun	Boot Reimbursement	192.60
Josh Hansen	Website Maintenance	176.97
Justine Magazine	Subscription	27.95
Kal Services	Sanitation Contract	10036.25
Keltek	Charger/Installation/Labor	421.25
Keystone Laboratories	Testing	721.20
Kim Thomas	Mileage	180.83
Marco Inc.	Copier Contract	49.58
Matthew Mardesen	Mileage/Meals	230.95
Mediacom	Internet Service	118.40
Menninga Pest Control	Air Care/Spraying	61.00
Monroe Foods	Dish soap	8.58
Monroe Mirror	Subscription/Publications/Paper/Cards	267.05
Monroe Postmaster	Annual 1st Class Mailing Fee	220.00
Monroe Public Library	Petty Cash Expense	63.52
Noble All American	Turbo Repair/Blow Plug	3844.64
OSDI-Spacesaver	Shelving	1177.65
Prairie Ag Supply	Chain Saw Repair	150.00
Quill Corporation	Labels/Misc. Supplies	41.23

Shred It	Shredding Service	82.68
Smart Apple Media	Books	260.15
Terry Buckingham	Boot Reimbursement	21.39
Safe Building and Compliance	Permits	1176.95
Two Rivers Coop	Tordon RTU/Sun & Shade	184.00
US Cellular	Phone Service	280.54
Van Ryswyk Plumbing and Heating	Stool Repair Kit	14.47
Veenstra & Kimm, Inc	Professional Services	1725.00
Wal-Mart	City Hall Supplies	42.95
Wal-Mart	Library Supplies	101.25
WP Barber Lumber	Drill/Seal/Safety Glasses/Hammer	189.66
Windstream	Phone Service	628.76
Lanphier Excavating	Demolition 402 E Washington	8620.00
Newton Fire Department	Billing Service	660.00
United Healthcare	Health Insurance	3485.87
Bachman's Wholesale Nursery	MRP Landscaping	1655.00
Triplepoint	Training Registration	150.00
MetLife	Employee Life Insurance	27.18
Bank Return Item Fee		5.00
Total April Expense:		\$122,504.53
Total April Revenue:		\$374,468.86

<u>Total Revenue</u>	
General Fund	155093.30
Road Use Fund	13149.26
Special Revenue Fund	158283.37
Capital Project Fund	35619.46
Enterprise Fund	4408.81
Fiduciary Fund	150.00
Debt Service Fund	7764.66
Revenue Total:	\$374,468.86

<u>Total Expense</u>	
General Fund	59076.40
Road Use Fund	5906.94
Special Revenue Fund	13664.74
Capital Project Fund	1655.00
Enterprise Fund	42201.45
Fiduciary Fund	0.00
Debt Service Fund	0.00
Expense Total:	\$122,504.53

Committee & Board Reports – Buckingham reported the Water Main Project is in process and work is now being done on Lincoln Street.

Monroe Recreation Park Update – A generous donation was given to the Monroe Recreation Park from Ruby Schrader. The MRP board has discussed installing a playground at the MRP with the memorial funds. Picnic tables and benches are being used and the extension of parking is complete.

TelePharm Pharmacy Presentation – Alex Graber was in attendance to give an informational presentation on TelePharm Pharmacies. TelePharm was founded in 2012 and is directed toward rural communities. TelePharm runs just like a regular pharmacy however, no pharmacist is located in the office but can be spoken to through a secure video call system. TelePharm has recently identified several small towns in the area that they feel would benefit residents in the communities and Monroe was one of them. TelePharm covers most insurance including Medicare and Medicaid. Prescriptions average the same as a Wal-Mart or Walgreens in cost. Mr. Graber emphasized the importance of community commitment and support. Mr. Graber stated they are not looking to buy a business and prefer rent if possible. Total investment of \$50,000 with \$10,000 being due up front in order to start the process. The \$10,000 payment would not be cashed unless location and agreement with a community has been reached. The monetary commitment could be made by the city, an economic development association, another local group, a private citizen, or LLC stated Mr. Graber with 25% of profits earned will be given back to the community. There TelePharm Pharmacy's are located in Victor and Zearing Iowa. Mr. Graber would like to encourage Monroe citizens to show support and will plan on returning for the June meeting.

7.15 Budget Amendment Hearing – Motion by Vriezelaar and seconded by Wilson to open the Public Hearing for the budget amendment for year ending June 30, 2015 at 7.15 p.m. 5-0. There were no written or

oral objections for the budget amendment. Mayor Briles officially closed the public hearing at 7:16 p.m. Vriezelaar moved and was seconded by Wilson to approve RESOLUTION NO. 10-2015. A resolution amending the current budget for the fiscal year ending June 30, 2015. Motion carried 5-0.

Southside Food and Spirits Outdoor Permit Request – Council Member Shannon moved and was seconded by Council Member Nickelson to approve Southside Food and Spirits outdoor permit from May 28, 2015 to October 30, 2015. Upon roll call vote – ayes: Shannon, Nickelson, Wilson, Hansen, nays – Vriezelaar. Motion carried 4-1.

Monroe Liquor Annual License Renewal Request – Wilson moved and was seconded by Vriezelaar to approve Monroe Liquor Class E Liquor License with Class B Wine, Class C Beer and Sunday Sales. Motion carried 5-0.

Nuisance Abatement Assistance with Veenstra & Kimm Engineering – Mardesen asked the council how they wish to precede with commercial nuisance abatement procedures within the City of Monroe. Jason Van Ausdall from Veenstra & Kimm will be asked to attend the June Meeting and determine what Veenstra & Kimm can provide for city commercial nuisance issues. Mardesen stated he continues to fall behind on residential property nuisance abatement and feels it would be in the best interest of the city to contract out the commercial nuisance abatement. Mardesen will work on a survey for the public and put the information on the city website and the local paper and hope for input from citizens by the June meeting.

Dust Control – Buckingham received an estimate for dust control for Oak, Mechanic and Rosebud for \$945.00. Shannon moved and was seconded by Council Member Hansen to decline the request for dust control on Oak, Mechanic and Rosebud for \$945.00 by Jerico Services. Motion carried 5-0.

Acceptance of Railroad Property from Jasper County – The City has received the Quit Claim Deed for the property between Lincoln and Washington Street, formally the old railroad from the county. Hansen moved and was seconded by Wilson to accept the property deed from Jasper County between Lincoln and Washington Street for the use of a recreation trail. Motion carried 5-0.

July Meeting Change – Do to Clerk and Council conflicts the July regular meeting will be held on July 6, 2015 at 7:00 p.m. and a special meeting will be held on June 15, 2015 at 6:00 p.m. for employee reviews.

Utility Increase Consideration – April of 2014 was the last ordinance passed for water and sewer increases, at that time the council discussed raising rates yearly with the cost of living. The Council was presented with two different rate options, one being the Consumer Price Index rates at 4.5% and the other from the Social Security Administration at 1.7%. Vreizelaar moved and was seconded by Nickelson to increase water and sewer rates both by 3% in ordinance form at the June 2015 meeting. Upon roll call vote, ayes – Vriezelaar, Nickelson, Hansen, Wilson, nays – Shannon. Motion carried 4-1.

Project Initiation for Wastewater Treatment Project – A representative from the Iowa Department of Natural Resources has been assigned to Monroe and is planning on setting up a meeting in June to discuss updates to the city wastewater system. It has been advised that an engineer should be present if possible. Buckingham and Mardesen have both been pleased with Veenstra and Kimm and rates for the service would be charged hourly. Vriezelaar moved and was seconded by Shannon to allow Veenstra and Kimm, Inc. to sit in on the Iowa Department of Natural Resources meetings concerning the Wastewater Treatment Plant Project and the City of Monroe. Motion carried 5-0.

Additional Payment to Central Iowa Rural Water – Vriezelaar moved and was seconded by Wilson to approve RESOLUTION NO. 11-2015. A resolution allowing the payment of an additional \$10,000 toward principal of the Central Iowa Rural Water Loan for the City of Monroe, Iowa. Motion carried 5-0.

Local Option Sales Tax Resolution – Wilson moved and was seconded by Shannon to approve RESOLUTION NO. 12-2015. A resolution requesting submission of a Local Option Tax to the qualified electors and the distribution of Local Option Tax receipts. Motion carried 5-0.

402 E Washington – There were no bids received for the 402 E Washington property. Mardesen suggested extending the RFP process, having an auction or contacting Habitat for Humanity. Mayor Briles stated he would like to see the RFP process extended. Wilson moved and was seconded by Hansen to extend the Request for Proposal process for the sale of land located at 402 E Washington for an additional 30 days. Upon roll call vote, ayes – Wilson, Hansen, Nickelson, Vriezelaar, nays – Shannon. Motion carried 4-1.

613 N Oak – The City received 3 proposals for the property. Proposals for demolition were from Lanphier Excavating for \$9,370 and Norm Rozendaal Tiling for \$7,925. A proposal for the purchase of the home as is was received from Rick's Carpentry for \$0.00 for the demolition and \$250.00 for the purchase of the lot. Shannon moved and was seconded by Hansen to accept Rick's Carpentry's proposal for the demolition and purchase of the lot located at 613 N Oak. for \$250.00. Upon roll call vote, ayes – Shannon, Hansen, Nickelson, Shannon. Vriezelaar abstained from voting due to personal reasons. Motion carried 4-1.

Ordinance Amending Chapter 55 – Nickelson moved and was seconded by Shannon to approve the second reading of the amendment to section 55.12 under Chapter 55, Animal Protection and Control, Dangerous Animals, of the Monroe Code of Ordinances. The amendment shall read as follows. Vicious Dogs – Notwithstanding any other provision of this chapter, no person shall own, possess, harbor, or have care of a vicious dog within city limits. For the purpose of this section, a vicious dog means. any dog with a known propensity, tendency or disposition to attack, unprovoked, as evidenced by its habitual or repeated chasing, snapping, or barking at human beings or domestic animals so as to potentially cause injury or to otherwise endanger their safety. Motion carried 5-0. Nickelson moved and was seconded by Shannon to waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which it is to be passed and moved to approve the 3rd and final reading of the amendment to section 55.12 under Chapter 55, Animal Protection and Control, Dangerous Animals, of the Monroe Code of Ordinances. The amendment shall read as follows. Vicious Dogs – Notwithstanding any other provision of this chapter, no person shall own, possess, harbor, or have care of a vicious dog within city limits. For the purpose of this section, a vicious dog means. any dog with a known propensity, tendency or disposition to attack, unprovoked, as evidenced by its habitual or repeated chasing, snapping, or barking at human beings or domestic animals so as to potentially cause injury or to otherwise endanger their safety. Motion carried 5-0. A full copy of the amended ordinance can be seen at www.MonroeIA.com. Passed and approved this 11th day of May, 2015. Signed. Brian D. Briles, Mayor. Attested by, Kim Thomas, City Clerk

Highway 163 Purchase Opportunity for Jasper County – Jasper County has the opportunity to purchase the land located near Highway 163 and Quicksilver Ave for \$50,000 from the State of Iowa Department of Transportation. The land is 23.54 acres with a pond for fishing. Keri Van Zante is seeking help in securing the funds for the county. Jasper County has secured \$25,000 of the \$50,000 needed and Jasper County Pheasants forever is willing to donate \$5,000. A balance of \$20,000 is needed. Vriezelaar moved and was seconded by Shannon to support the county if they wish to purchase the land from the Department of Transportation however, at this time are not willing to donate monetarily being the land is outside the city limits. Motion carried 5-0.

1st Pay Request for Neuvirth Construction – Vriezelaar moved and was seconded by Shannon to approve pay request #1 for \$17,663.54 to Neuvirth Construction for the 2015 Water Main Project. Motion carried 5-0.

Transfer Resolution – Nickelson moved and was seconded by Shannon to approve RESOLUTION NO. 13.-2015. A resolution approving the transfer of funds within the City of Monroe, Iowa. Motion carried 5-0.

Open Forum – Chief Chambers mentioned that “Click it or Tick it” is coming up May 18-25th, Seatbelts ticket are \$127.50 for people who are not wearing them. Buckingham verified that the city will need to start mowing the railroad property. Wilson would like everyone to spread the word on the TelePharm Pharmacy possibility and will be looking into getting solar powered lights for the Monroe sign. Shannon reminded council that the Women’s Legion Auxiliary will be handing out Poppy’s this week. Mayor Briles also mentioned that the old siren at Tool’s Point Park is still there and would like it taken down as soon as possible.

Wilson moved and was seconded by Shannon to adjourn at 8:50 p.m., motion carried 5-0. A full copy of minutes may be seen at www.MonroeIA.com or City Hall.

Brian D. Briles, Mayor

Kim Thomas, City Clerk