

March 13, 2017

The regular meeting of the Monroe City Council was called to order on March 13, 2017 by Mayor Duinink at the Monroe City Hall. Roll call was taken, present – Nickelson, Hansen, Goemaat, Bradbury. Hegwood was absent from the meeting. Kim Thomas, City Clerk and Jeff Timmins, Public Works Director, were in attendance.

Visitors at the meeting were: Andrea Steenhoek, Alicia Briles, Mike Gilbert, Delmar Johnson, Karen Johnson, Mike Lagergren, Allison Lagergren, Mike Timmins, Carolyn Daniels, Alicia Vandermullin, Matt Stoffel, and Sam Doty.

Council Member Hansen moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the February meeting. Motion carried 4-0.

Committee & Board Reports – Jeff Timmins, Public Works Director gave a brief update. Timmins stated that the street sweeper repairs are complete, seeding at the MRP has been completed, and that they have been jetting sewer lines and assisting Utiliuse with new meter installs.

Mike Gilbert, Mid American Representative, presented Mayor Duinink with two checks. One check was for \$500.00 for the Tool's Point Fencing Project, the other was a \$1000.00 Tree's Please check.

February 2017 Bills

SALARIES	NET	24053.55
EFTPS	FEDERAL TAX	8926.46
IOWA DEPT OF REVENUE	WITHHOLDING/SALES TAX	1493.00
IPERS	POLICE/REGULAR	5443.79
CITY OF MONROE	HEALTH INS	763.30
AFSCME	UNION DUES	183.80
COLLECTION SERVICES CENTER	GARNISHMENT	316.65
GIS BENEFITS	LIFE INS	84.77
MONROE POSTMASTER	MAILING/STAMPS	337.88
UNITED HEALTHCARE INS CO	HEALTH INS	4077.73
WINDSTREAM	PHONES	133.01
KAL SERVICES INC	SANITATION CONTRACT	13430.75
MEDIACOM	INTERNET	62.49
MIDAMERICAN	UTILITIES	4473.34
US CELLULAR	PHONES	144.34
CARDMEMBER SERVICES	BOOKS, SUBSRPTIONS, SUPPLIES	2369.36
BAKER & TAYLOR	BOOKS	646.78
CENTER POINT LARGE PRINT	BOOKS	84.48
DEMCO	LIBRARY MIRRORS/SUPPLIES	371.81
ELECTRIC PUMP	PUMP REPAIR	597.35
HEWITT'S	BRAKE CHAMBER/MISC REPAIRS	166.95
GUIDEPOSTS	BOOK	17.74
IOWA ASSOC OF MUNICIPAL	IAMU WATER MEMBER	640.56
IOWA ONE CALL	LOCATES	22.50
IOWA POETRY ASSOC	LYRICAL IOWA COPY	9.00
JETCO INC	WEST LAGOON FLOWMETER	113.00

MONROE FOODS	UB INTERVIEWS	64.30
MONROE MIRROR INC	PUBLICATIONS & SUBSCRIPTION	144.92
MONROE PUBLIC LIBRARY	PETTY CASH/POSTAGE	9.40
PELLA RENTAL SALES	DYNA LIFT & BASKETS	279.35
PENWORTHY	S. R. BOOKS	350.04
REAL SIMPLE	SUBSCRIPTION	23.94
SECRETARY OF STATE	NOTARY DUES	30.00
THE OTHER GUYS IT	IT ONSITE SERVICE/LOGITE	230.00
VAN RYSWYK P&H INC	SEWER & STREET	1430.00
WALMART COMMUNITY-LIB	SUPPLIES FOR LIBRARY	217.98
AIRGAS USA, LLC	OXYGEN & CYLINDER RENTAL	391.60
CALDWELL, BRIERLY, CHALUPA	LEGAL SERVICES	1295.25
CAPITAL FIRE EQUIPMENT	EXTINGUISHER SERVICE	488.00
CARPENTER UNIFORM	HAT BADGE & DIE CHARGE	534.00
CASEYS GENERAL STORE	GAS	1524.62
CENTRAL IA WATER	RURAL WATER	14385.59
CITY OF ALTOONA	JUNE, JULY, AUG & SEPT	1931.40
COMPUTER PRO	LABOR (IN-SHOP)	100.00
DATA TECHNOLOGIES INC	1099 & W-2 TAX FORMS	101.40
EMP EMERGENCY MEDICAL	PHILIPS BATTERY & CARTRI	549.40
FLOYD NEFF	STREET SWEEPER REPAIR #1	8450.00
HEWITTS SERVICE CENTER	STREET SWEEPER	492.91
IA DEPT OF PUBLIC SAFETY	IA ON-LINE WARRANTS & AR	453.00
IOWA SECTION-AWWA	2017 WATER DISTRIBUTION	100.00
JASPER CO ANIMAL RESCUE LEAGUE	PARTICIPATION FEE	181.27
JASPER CO SPEED SHOP	SERVICE 2013 CHEVIE TAHO	83.02
JOHNSON CNC MACHINING	CITY STREET SWEEPER REPAIR	100.00
KEYSTONE LABORATORIES	TESTING	883.00
MARCO INC NW 7128	BW & COLOR COPIES	75.99
MENNINGA PEST CONTROL	TERMITE INSPECTION/AIR CARE	185.00
MERCY MEDICAL CENTER	DECEMBER SUPPLIES-FLUZON	347.60
PCS COMPUTER SOLUTIONS	COMPUTER & SERVICE	2439.90
RACOM CORPORATION	ANTENNA & SERVICE LABOR	311.40
TASER INTERNATIONAL	CARTRIDGES	266.32
TRANS-IOWA EQUIPMENT	STREET SWEEPER REPAIR	1468.08
UNITY POINT HEALTH	TEST W/OTOSCOPIC EXAM	37.40
UTILITY SERVICE CO INC	ELEVATED CITY TANK, QUAR	2790.05
UTILIUSE	METER GASKET & SEALS	150.00
VEENSTRA & KIMM, INC	TALMS ELE (308 CONEFLOWER)	584.00
WP BARBER LUMBER	BULBS/FIXTURES	262.88
METLIFE	LIFE INS	27.18
TOTAL FEBRUARY EXPENSE:		\$ 112,734.58
TOTAL FEBRUARY REVENUE:		\$ 168,893.49

<b><u>TOTAL REVENUE:</u></b>	
GENERAL	38336.48
ROAD USE	21364.15
SPECIAL REVENUE	16359.96
CAPITAL PROJECT	432.03
ENTERPRISE	92015.16
FIDUCIARY	0.00
DEBT SERVICE	385.71
TOTAL:	\$ 168,893.49

<b><u>TOTAL EXPENSE:</u></b>	
GENERAL	51885.59
ROAD USE	16192.97
SPECIAL REVENUE	7438.03
CAPITAL PROJECT	0.00
ENTERPRISE	37217.99
FIDUCIARY	0.00
DEBT SERVICE	0.00
TOTAL:	\$ 112,734.58

Representatives from all 3 local bars were in attendance to request outdoor service for Monroe Bike Nights - Mike Timmins, Carolyn Daniels, Mike Lagergen, and Alicia Vandermullin. The request is to allow drinking on the city square and in front of bars during that time. Hours for bike nights will be from 6 pm to 9:30 pm the last Friday of each month starting in May and ending in August. Goemaat moved and was seconded by Hansen to approve the request for bike nights for the last Friday of each month starting in May and ending in August and to allow alcohol on the city square along with outside service for Mike's Lounge, CJ's Bar & Grill and the Southside. No one will be allowed to cross Hwy 14 with an open container during this event. Motion carried 4-0.

Alicia Briles and Andrea Steenhoek are also asking permission to allow the local bars to sell alcohol on the city square for Monroe Old Settlers on August 4 & 5. Hours requested are from 7 pm to 11:00 pm the Friday and Saturday nights of Old Settlers. No one will be allowed to cross Hwy 14 with an open container during Old Settlers. Hansen moved and was seconded by Goemaat to grant permission for Mike's Lounge, CJ's Bar and Grill and the Southside to sell alcohol outside during Monroe Old Settlers days from the hours of 7pm to 11 pm. Alcohol will be allowed in the city park in front of the bandstand from 7pm to 11pm. Motion carried 4-0.

Council Member Bradbury moved and was seconded by Hansen to open the public hearing for the fiscal year 2018 budget at 7:15 pm. Motion carried 4-0. There were no written or oral objections to the budget replied Clerk Thomas. Hansen moved and was seconded by Goemaat to close the budget hearing at 7:16 pm and sign RESOLUTION NO. 9-2017. A resolution adopting the annual budget for the fiscal year ending June 30, 2018. Motion carried 4-0.

Matthew Stoffel of the PFM Group was in attendance to request permission to assist Clerk Thomas with financial planning and development of planning models for upcoming projects. Thomas stated she would like to hire the PFM Group to help with tax increment financing and debt service levies, along with preparing year end reports for both. The PFM Group is willing to assist with other services as requested. An engagement letter was presented to the council with the cost for services not to exceed \$3,000 per year unless other information is requested by the client with an hourly fee schedule as presented. Funds for the service can be paid through tax increment financing funds. Thomas stressed the importance of having someone check for accuracy especially when it comes to levying property taxes for residents. Hansen moved and was seconded by Goemaat to hire the PFM Group to assist with tax increment financing and debt service projections. Motion carried 4-0.

Kristy Dixon POA for Nancy Ross who owns 1005 N York Street is asking for permission to allow goats to assist with property clean up on 6 acres of forest jungle owned by Nancy Ross. Kristy Dixon has

been assisting with property clean up over the last year. Since starting they have removed 16 cats, 8 raccoons and much trash and unwanted items from the house and front yard. Devin Burk of Monroe has asked if he could house his goats on the 6 acres for his FFA project. Kristy Dixon stated that proper fencing would be installed and the goats at no time would be running loose in the neighborhood in fact most would not even know they are there. Mayor Duinink liked the idea of the goats assisting with clean up efforts on the Ross property. Goemaat moved and was seconded by Council Member Bradbury to grant permission to have goats on 6 acres of land located at 1005 N York owned by Nancy Ross.

Council Member Nickelson moved and was seconded by Bradbury to approve the amended 28E agreement with the Safety Coalition of Central Iowa Cities. Motion carried 4-0.

Nickelson moved and was seconded by Hansen to approve and support the request to have Mayor Duinink proclaim April 2017 as Keep Iowa Beautiful Month. Motion carried 4-0. Mayor Duinink then proclaimed April 2017 as Keep Iowa Beautiful Month and will encourage our citizens to undertake personal and organizational efforts that will enhance the cleanliness health and beauty in our community and state.

Nickelson moved and was seconded by Hansen to approve 5 new members to the Monroe Fire and Rescue Department. New members are: Zach Koder, Mike Timmins, Kaylee Woody, Josh Van Baale, and Sam Munson. Motion carried 4-0.

Hansen moved and was seconded by Goemaat to take bids on the 2004 Monte Carlo owned by the City of Monroe. Bids will be opened at the April 2017 meeting. Motion carried 4-0.

Hansen moved and was seconded by Goemaat to proceed with the sale of 815 N Oak Street. Request for Proposals will be reviewed at the April 2017 with a resolution authorizing the sale of said property. Motion carried 4-0.

Hansen moved and was seconded by Goemaat to sell the partial alley located between two parcels owned by WP Barber Lumber. The cost for the alley purchase is \$216.00 and the City of Monroe will have easement to the alley stated on the deed. Motion carried 4-0.

Bradbury would like to see the City of Monroe donate funds for Old Settlers. The City of Monroe currently does not donate funds but does pay utilities for that weekend such as electricity and water. Bradbury thought it would be nice to donate \$2500 to \$5000 a year for the event. It was suggested to have the City pay a portion of the carnival expense by Hansen. Bradbury moved and was seconded to pay up to \$5000 annually to help cover the cost of a carnival each year. Motion carried 4-0.

Hansen moved and was seconded by Nickelson to leave the City of Monroe, Identity Theft Prevention Program, RESOLUTION NO. 23-2008 as is and with no changes. Motion carried 4-0.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 10-2017. A resolution approving transfers of funds within the City of Monroe, Iowa. Motion carried 4-0.

Nickelson moved and was seconded by Bradbury to approve the 1<sup>st</sup> reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013 BY AMENDING PROVISIONS PERTAINING TO WATER RATES SCHEDULE AND SERVICE, INCLUDING A NEW SUBSECTION, NUMBERED 92.11: SEPARATE METER FOR OUTSIDE WATERING. Upon roll call vote, motion carried 4-0.

Open Forum – Andrea Steenhoek thanked the Monroe Police and Fire Departments for directing traffic for the JF K5 run. Mayor Duinink also mentioned the write up on the front page of the Newton paper. Bradbury gave an update on cleanup efforts at Hewitt's Service Center. A formal complaint was received by City Hall the week of the council meeting concerning the lack of progress Hewitt's was making. Hewitt's continues to legally notify owners of unclaimed vehicles left on his property. Hansen mentioned vehicles, large trucks and semi trailers along both sides of Main Street as being a hazard. Bradbury stated the majority of cleanup will take place this spring.

Bradbury moved and was seconded by Goemaat to adjourn at 8:06 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or [www.MonroelA.com](http://www.MonroelA.com).

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk