

April 13, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on April 13, 2015. Roll Call was taken, present – Hansen, Nickelson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Marc Van Wyk, Public Works; Jeremy Behun, Public Works; and Nicholas Chambers, Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Keith Sutton IV, Justin Pittman, Conner Warrick, Michael Birkenholtz, Kathleen Darrach, Tom Dick, Larry Diekema, Jeff Hegwood, Ron Marshall, Delmar Johnson, Noah Latham, Cole Van Wyk, Travis Earley, Joe De Reus, Austin Timmins, Twila Vriezelaar, Madilynn Deitzman, and Cheryl Price.

Consent Agenda – Council Member Vriezelaar moved and was seconded by Council Member Wilson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the March meeting. Motion carried 5-0.

March Bills

Salaries	Net:	35846.62
EFTPS	Federal Tax Payment	12103.50
Iowa Department of Revenue	Withholding/Sales Tax	7997.00
IPERS	Police/Regular	7668.15
City of Monroe	Reimbursement/Garnishment	597.88
Mid American Energy	Utilities	4079.79
Kal Services	Sanitation Contract	10036.25
CardMember Services	Library Supplies/Books/Meals	349.39
Airgas	Oxygen	62.97
Baker & Taylor	Books	252.13
Caldwell, Brierly, Chapula, Nuzum PLLC	Legal Services	1520.40
Capital Fire Equipment	Fire Extinguisher	195.00
Carpenter Uniform	Uniforms	284.97
Casey's	Fuel	643.18
CD Body Shop	Ambulance Repair	5681.00
Central Iowa Rural Water	Payment/Principal/Interest	10885.94
Chief Supply Corporation	Belt Keeper/Tri-Release	60.54
Data Technologies	Registration	95.00
EMP Emergency Medical Products	Ambulance Supplies	1224.18
Forbes	Chair/Copier Agreement/Trimmer	447.84
Frost Nuzum	Computer Repairs/Updates @ Library	742.50
Guideposts	Book	17.74
Hewitt's Service Center	Battery/Labor/Lamp/Hose Clamp/Core	468.18
HGTV	Subscription	27.97
Iowa Law Enforcement Academy	Academy Training	5697.00
Iowa Prison Industries	Office Furniture	2135.00
Jasper Co. Animal Rescue League	Participation Fee	170.87
Jeff's TV & Computer Repair	Laptop Repair	146.00
Jeremy Behun	Cable	3.48
JETCO Inc.	Flow Meter Repair/Labor/Mileage	232.50

Keltek Incorporated	Battery/Shipping & Handling	312.21
Keystone Laboratories	Testing	550.00
Malone Motorsports	Anchor/Rope	44.99
Marco Inc.	Copier Contract	122.92
Midwest Wheel	Floor Mats	250.00
Monroe Foods	Meeting Snacks	34.73
Monroe Mirror	Publications/Stickers	320.79
Monroe Public Library	Petty Cash Expense	67.36
Auditor of State	Annual Examination Fee	3775.24
Quill Corporation	Paper/Supplies	68.70
Sandry Fire Supply LLC	Kochek 30 Elbow 2.5 x 1	139.04
Shane Foster	Insurance Reimbursement	91.62
Shred It	On Site Shred	83.46
Safe Building and Compliance	Inspections	225.00
Veenstra & Kimm, Inc.	Engineering Service	276.00
Wal-Mart	Mop/Paper Towels/Cleaning Supplies	45.80
WP Barber Lumber	4x8 2"	16.48
American Girl	Subscription	24.95
Consumer Reports	Subscription	29.00
Matthew Mardesen	Mileage/Meal Reimbursement	98.25
Windstream	Phone Service	633.36
Newton Fire Department	Tier Reimbursement	129.50
US Cellular	Phone Service	280.80
Van Gorp Insurance	Insurance	60579.00
MetLife	Pre-Paid Life Ins.	27.18
NSF/Bank Fees		15.00
Total March Expenses:		\$177,914.35
Total March Revenue:		\$118,327.34

Total Revenue

General Fund	24297.94
Road Use Fund	16676.00
Special Revenue Fund	17435.68
Capital Project Fund	401.69
Enterprise Fund	59298.25
Fiduciary Fund	0.00
Debt Service Fund	217.78

Revenue Total:	\$118,327.34
<u>Total Expense</u>	
General Fund	90229.99
Road Use Fund	11780.31
Special Revenue Fund	26247.05
Capital Project Fund	0.00
Enterprise Fund	49657.00
Fiduciary Fund	0.00
Debt Service Fund	0.00
Total Expense:	\$177,914.35

Committee & Board Reports – Buckingham will have dust control for the Monroe Recreation Park done this week. Cheryl Price would like to see dust control done on Oak, Mechanic and Rosebud. Buckingham will get back with those cost estimates and have them available at the May meeting. There was no Monroe Recreation Park update but a meeting has been scheduled for later in the week. Benches and picnic tables have arrived.

Budget Amendment Hearing – Vriezelaar moved and was seconded by Wilson to set the budget amendment hearing for May 11th at 7:15 p.m. Motion carried 5-0.

Local Option Sales Tax Discussion – Monroe currently receives around \$135,000 to \$140,000 per year from LOST tax. LOST tax will need to be placed on the ballot and voted on for the next 10 year term this November. Wilson moved and was seconded by Council Member Hansen to do a 60/40 split of LOST Tax upon approval of vote. 60% of LOST will go toward street improvements and 40% toward water and sewer funds. A resolution will be passed at the May 2015 meeting. Motion carried 5-0.

Mower Purchase – In review of the minutes about the purchase of a lawn mower there was nothing found that said the mower would be purchased or strictly used by the Monroe Recreation Park. The Mayor and Council received a excel spreadsheet on 8 different mowers/prices the city public works department looked at over the winter months. Jeremy Behun would like to see the city purchase the John Deere Z950M at \$8,655.82. Van Wall in Colfax can get the Z950M mower within a week or provide the city with another mower until the new one comes in at no charge. Wilson moved and was seconded by Council Member Shannon to purchase the John Deere Z950M from Van Wall in Colfax for \$8,655.92. Upon roll call vote, ayes – Wilson, Shannon, Hansen, Nickelson. Nays – Vriezelaar. Motion carried 4-1.

Cell Phone Stipend – Thomas spoke to US Cellular about the city’s current cell phone plan and what options would be available under a new plan. Mardesen would like to be paid a stipend if possible and only carry one phone. The current plan has 6 cell phones on it and 3 being smart phones costing around \$280.00 each month. Under a new cell phone plan the city should save around \$50.00 without taxes and insurance. However, cell phones would have to be purchased outright ranging from \$500 to \$680. Cheryl Price voiced her concern about Mardesen having a smart phone and questioned why he needed one. Thomas stated Mardesen was hired under contract and that the City is required to pay a stipend or provide a phone. Mardesen also stated he responds to emails on and off working hours and his city phone is no longer a reliable resource. Public Works employee’s Van Wyk and Behun both expressed interest in having the city pay them a stipend if one was provided to Mardesen because they both are contacted outside of working hours for city business. Hansen moved and was seconded by Shannon to pay Matt Mardesen \$40.00 per month for a cell phone stipend and will no longer provide him with a city phone. Motion carried 5-0.

402 E Washington - Mardesen updated the council on the demolition progress at 402 E Washington. The demolition should be complete within 1 week. Mardesen would like to see the council sell the land as soon as possible to avoid mowing costs. A time line was presented to the council to do a request for proposal having bids for the sell back by May 8, 2015 at 1:00 p.m. and vote on a resolution to officially sell the land at the May 11th meeting and set the public hearing for the sale at the June 8th regular meeting. Vriezelaar moved and was seconded by Hansen to release the request for proposal for the sale of land located at 402 E Washington Street and have a bid opening date of May 8th at 1:00 p.m. and approve the resolution for the sale at the May 11th regular meeting and determine the public hearing date and time. Motion carried 5-0.

Fee Resolution for Monroe Fire and Rescue – Motion by Shannon and seconded by Council Member Nickelson to approve RESOLUTION NO. 9-2015. A resolution setting fees to be charged by the City of Monroe Fire and Rescue for vehicle fires and rescues involving response and hazard control. Motion carried 5-0.

Amendment to Animal Ordinance – Hansen moved and was seconded by Shannon to approve the 1st reading of the amendment to section 55.12 under Chapter 55, Animal Protection and Control, Dangerous Animals, of the Monroe Code of Ordinances. The amendment shall read as follows: Vicious Dogs – Notwithstanding any other provision of this chapter, no person shall own, possess, harbor, or have care of a vicious dog within city limits. For the purpose of this section, a vicious dog means: any dog with a known propensity, tendency or disposition to attack, unprovoked, as evidenced by its habitual or repeated chasing, snapping, or barking at human beings or domestic animals so as to potentially cause injury or to otherwise endanger their safety. Motion carried 5-0. Cheryl Price questioned the ordinance amendment and would like us to enforce ordinances we already have concerning animal control first such as animals on leeches. Chief Chambers stated he would review the animal at large ordinance.

613 N Oak Street – Through abatement the city is now the owner of 613 N Oak Street. Mardesen would like to do a RFP for the demolition of this property and award the bid at the May 11th meeting. Vriezelaar moved and was seconded by Shannon to proceed with the RFP process for demolition at 613 N Oak Street. Bids must be received at City Hall by May 8th at 1:00 p.m. and the council will award the bid at the May 11th meeting. Motion carried 5-0.

Open Forum – Chief Chambers reminded people to lock vehicles and garages. Hansen asked when the old siren/pole is going to be removed from Tool's Point Park. Mardesen will find out the status of the pole at Tool's Point Park. Shannon would like to see the dumpster at the corner of Taylor and F70 removed if no longer being used or have it set back do to visibility hazards. Larry Diekema said he would take care of the dumpster on Taylor/F70. Shannon also mentioned that the ordinances we have need to be enforced concerning parking in no parking zones. Hansen mentioned the possibility of partnering with Prairie City and hiring a full time recreation employee to do fields, concessions, and scheduling for games, etc. Jeff Hegwood stated that there are 23 little league teams this year between Prairie City and Monroe. Briles would like to see street lights at the MRP and mentioned that the County is working on squaring up the property for the bike trail. Briles is in hopes that deed changes can be approved at the May meeting.

Vriezelaar moved and was seconded by Hansen to adjourn at 8:22 p.m. Motion carried 5-0. A full copy of minutes can be seen at www.MonroelA.com or the Monroe City Hall.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk