

March 9, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on March 9, 2015. Roll Call was taken, present – Hansen, Nickelson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Marc Van Wyk, Public Works; Jeremy Behun, Public Works; and Nicholas Chambers, Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Paul Kane, Kathleen Darrach, Larry Diekema, Wade Hill, Dalton Scharper, Mike Gilbert, Brady Woody, Kayla Vander Martin, Scott Bunch, Jeff Hegwood, and Cheryl Price.

Consent Agenda – Council Member Nickelson moved and was seconded by Council Member Shannon to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the February meeting. Motion carried 5-0. There were no committee or board reports.

February 2015 Bills

SALARIES	NET:	23041.93
EFTPS	FEDERAL TAX PAYMENT	7916.12
IOWA DEPARTMENT OF REVENUE	WITHHOLDING/SALES TAX	1394.00
IPERS	POLICE/REGULAR	5042.28
CITY OF MONROE	HEALTH INSURANCE	572.88
IOWA DEPARTMENT OF PUBLIC SAFETY	TERMINAL BILLING FEE	300.00
MID STATES ORGANIZED CRIME	MEMBERSHIP DUES	100.00
MONROE POSTMASTER	MAILING	238.21
NEWTON FIRE DEPARTMENT	BILLING SERVICE	630.00
ANDERSEN UPHOLSTRY	RETENTION POOL REPAIRS	225.00
DOROTHY MULLINS	WATER DEPOSIT REFUND	63.54
ALTOONA FIRE DEPARTMENT	TIER	225.00
KAL SERVICES	SANITATION CONTRACT	10036.25
MID AMERICAN ENERGY	UTILITIES	4286.63
MONROE FIRE AND RESCUE	SERVICE	9600.00
US CELLULAR	PHONE SERVICE	278.97
MONROE FOODS	BUDGET WORKSHOP TREATS	22.50
CALDWELL, BRIERLY, CHAPULA, NUZUM	LEGAL SERVICES	1,184.50
FORBES OFFICE EQUIPMENT	PRINTER INK	35.00
EMP EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	1,279.03
MONROE MIRROR INC	PUBLICATIONS	130.69
MUNICIPAL SUPPLY INC	METERS/TOUCHPADS	1,179.85
HEWITTS SERVICE CENTER	OIL FILTER/OIL/FUEL FILTER/CAP	359.01
KEYSTONE LABORATORIES	TESTING	484.00
KIM THOMAS	MILEAGE	31.05
MONROE PUBLIC LIBRARY	PETTY CASH EXPENSE	125.35
SANDRY FIRE SUPPLY LLC	FOAM JET TUBE/TWISTER GRIP	623.92
JASPER CO ANIMAL RESCUE LEAGUE	PARTICIPATION FEE/SERVICE	194.87
VAN RYSWYK P&H INC	ROADSTONE	585.00
WP BARBER LUMBER	FLASHLIGHT/BLADE/SAWZ/BLADES	275.61
BAKER & TAYLOR	BOOKS	585.65
GUIDEPOSTS	BOOKS	35.48
DEMCO	SUPPLIES	187.07
MENNINGA PEST CONTROL	AIR CAR/PEST CONTROL	61.00
LAW ENFORCEMENT SYSTEMS	CITATION FORMS	238.00

CENTRAL IA WATER	PAYMENT/PRINCIPAL/INTEREST	13,639.04
UPSTART	LOGS/BOOKMARKS/SUPPLIES	45.00
MIDWEST LIVING	SUBSCRIPTION	19.97
METRO ELECTRIC	5 BULBS/LIBRARY @26.95 EACH	134.75
CASEYS GENERAL STORE	GAS	646.39
WALMART COMMUNITY	CLEANING SUPPLIES/BATTERIES ET	153.88
TWO RIVERS COOP	DIESEL	988.88
SPORTS ILLUSTRATED FOR KIDS	KIDS MAGAZINE	22.50
SAFE BUILDING AND COMPLIANCE	INSPECTIONS	683.90
TIM FORST REPAIR	COIL ASSEMBLY/COMP CHECK	188.10
JEDCO	MEMBERSHIP DUES	2,470.50
MEDIACOM	INTERNET	54.95
CAPITAL FIRE EQUIPMENT	FIRE EXT REPAIRS / SERVICE	318.50
UTILITY SERVICE CO INC	200,000 TANK QUARTERLY FEE	3,411.95
AIRGAS	CY-OX	62.97
SIOUX CITY FOUNDRY CO	BLADES/BOLTS/NUTS	995.17
PIPER JAFFRAY & CO	PLACEMENT AGENT FEE	7,000.00
CHIEF SUPPLY CORPORATION	BELT/HOLDER/SHIPPING & HAND	99.88
WALMART	MISC LIBRARY SUPPLIES	134.41
MATTHEW MARDESEN	MILEAGE/MEAL	107.44
PRAIRIE AG SUPPLY	CHAIN SAW REPAIR	346.23
MARCO INC. NW 7128	COPIER CONTRACT	79.83
NICHOLAS CHAMBERS	MEAL REIMBURSEMENTS	21.05
NATIONAL GEOGRAPHIC KIDS	SUBSCRIPTION	19.95
JOSH HANSEN	WEBSITE / HOST	192.14
VEENSTRA & KIMM, INC	ENGINEERING FEES	414.00
BEN SKELLEY	MEAL REIMBRUSEMENT	9.07
NATIONAL GEOGRAPHIC	2 BOOKS	33.00
SHRED IT	SHRED IT SERVICE	85.02
GOOD OLD DAYS	SUBSCRIPTION	16.97
CARDMEMBER SERVICES	TV MOUNT/CORD/PHONE/WORKSHOP	127.59
WINDSTREAM	PHONE SERVICE	596.59
MONROE POSTMASTER	STAMPS	98.00
METLIFE	EMPLOYEE LIFE INS	27.18
BANK RETURN ITEM FEE		5.00
TOTAL FEBRUARY 2015 EXPENSE:	\$	104,818.19
TOTAL FEBRUARY 2015 REVENUE:	\$	925,960.40

TOTAL REVENUE:

GENERAL FUND	55494.01
ROAD USE	16048.64
SPECIAL REVENUE	13692.09
CAPITAL PROJECT	222.27
ENTERPRISE	840441.22

FIDUCIARY	0.00
DEBT SERVICE	62.17
REVENUE TOTAL	\$925,960.40

TOTAL EXPENSES:

GENERAL FUND	51499.13
ROAD USE	9263.61
SPECIAL REVENUE	4356.61
CAPITAL PROJECT	0.00
ENTERPRISE	39698.84
FIDUCIARY	0.00
DEBT SERVICE	0.00
EXPENSE TOTAL	\$104,818.19

There was no Monroe Recreation Park February meeting. Benches and picnic tables have been ordered and underlay pricing is in process reported Mardesen.

Council Member Vriezelaar moved and was seconded by Council Member Wilson to accept the Board of Adjustments recommendation for variance for the commercial property of Daniel and Amber Nickelson. Nickelson's are requesting a 3 foot set back from the property line and a 14.5 foot setback from the corner of South and Commerce Street. Upon roll call vote - ayes: Vriezelaar, Wilson, Hansen, Shannon. Nickelson abstained from voting. Motion carried 4-0. Wilson moved and was seconded by Shannon to accept the Board of Adjustments recommendation for variance for the residential property of Brian and Wendy Johnson. Johnson's were requesting a 7 foot side yard instead of the 10 foot requirement. Upon roll call vote, motion carried unanimously 5-0.

Mike Gilbert, Mid American Energy Representative; presented Matt Mardesen a \$1,000.00 check for the Tree's Please Grant. The City is required to match \$1,000.00. Mid American also donated \$500.00 at an earlier date for the purchase of vision impairment goggles for the Monroe Police Department.

Wilson moved and was seconded by Nickelson to approve Gateway Recreation Inc. request for renewal of the Class C Liquor license which includes outdoor service and Sunday sales. Motion carried unanimously. 5-0

Paul Kane was the only bidder for the 1967 Fire Truck.. Shannon moved and was seconded by Wilson to accept Paul Kane's \$1,000 bid for the 1967 Ford Fire Truck. Motion carried 5-0.

Police Chief Chambers would like to amend Chapter 55 of the City of Monroe Ordinances. Chief Chambers is advising that the wording under Section 55.12 concerning the definition of "Vicious Dogs" be amended. The Council agreed to amend the ordinance and will be on the agenda at the April meeting.

Bids for demolition for the property located at 402 E Washington were: Lanphier Excavating L.L.C., \$8,620.00, Van Ryswyk Plumbing and Heating \$9,250.00, and Norm Rozendaal Tiling, Inc. \$9,930.00, Vriezelaar moved and was seconded by Shannon to award the bid for demolition of 402 E Washington to Lanphier Excavating LLC for \$8,620.00. Motion carried 5-0.

Mayor Briles opened the Public Hearing for the fiscal budget ending June 30, 2016 at 7:15 p.m. There were no written or oral objections to the budget. The Mayor declared the hearing closed at 7:16 p.m. Vriezelaar moved and was seconded by Nickelson to approve RESOLUTION NO. 8-2015. A resolution adopting the annual budget for the fiscal year ending June 30, 2016. Motion carried unanimously 5-0.

Mower Purchase – Mardesen reported that rental option discussed at the February meeting was no longer an option due to the hours of use. Marc Van Wyk, Public Works Employee; priced several different mower models; some with attachments (blade, broom, snow blower). Price ranges were \$8,000 to \$27,000 plus. The Mayor and Council did not receive paper copies of the pricing from Van Wyk before the meeting. Vriezelaar left the meeting at 7:30 p.m. The discussion consisted of what type of mower to purchase whether a front-mounted mower or a zero turn mower. Wilson and Shannon both agreed that a zero turn would be best until the city decides if they want to continue to mow after this mowing season is over or contract out like in the past. Funds were set aside years back for the purchase of a mower for the Monroe Recreation Park and was never purchased since mowing was contracted out. Clerk Thomas stated that \$10,000.00 was set aside in parks not just for the MRP she believed, but would research for verification. Thomas also asked about the existing mower which was repaired in late October 2014. Van Wyk stated is unusable and wouldn't be leaving the city shed, Thomas also asked for a excel spreadsheet with mower options and price quotes for review at the next meeting. Wilson moved and was seconded by Shannon to purchase a 60" zero turn John Deere mower from Agrivision in Knoxville for \$8,655.82. Upon roll call vote, ayes-Wilson, Shannon, nays Hansen,

Nickelson. Motion defeated 2-2. Thomas will research how the \$10,000.00 money set aside was allocated. The Council agreed to revisit this discussion at the April regular meeting.

Cell Phone Stipend – Mardesen stated upon hire he was to be given a cell phone or stipend for a cell phone. At the time of employment he chose a cell phone. However, his city phone now is a couple years old and not working properly. Mardesen would like to receive a stipend at this time and just use his personal cell phone instead of having to carry 2 phones with him. Mardesen also stated that he believed that Kim Thomas should also receive a stipend for taking numerous business calls on her personal phone. Terry Buckingham has a city cell phone and will continue with that phone until retirement. Mardesen gave stipend amounts from other cities who pay department heads stipends for their personal phones. The Council tabled this topic until the April meeting and will discuss in more detail at the time. Cheryl Price was in the audience and stated she didn't understand why the City would use taxpayer money to pay for a personal cell phone and also asked how to get personal cell phone numbers of city employees.

Open Forum – Chief Chambers stated the GSTB will be the 13th – 17th of this month and that the DOT has been contacted concerning the 4 way stop concerns. Chambers reported that the DOT will be doing a survey and will be the ones making a final decision on what to do there for safety purposes. Wilson is checking on pricing for a couple game tables for the city square. Mardesen mentioned the first Monroe Bike Night will be on May 30th instead of the 23rd which was listed on last month's agenda paperwork. Briles would like to see the city host some additional measures for spring clean up days if possible.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk