

July 11, 2016

A special meeting of the Monroe City Council was called to order by Mayor Duinink at 6:00 p.m. at the Monroe City Hall on July 11, 2016. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Nickelson, Hansen, absent - none. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Nicholas Chambers, Monroe Police Chief; were in attendance. There were no visitors at the meeting.

Council Member Hansen moved and was seconded by Council Member Goemaat to enter into closed session under Iowa Code 21.5(i) at 6:01 p.m. Motion carried 5-0.

Hansen moved and was seconded by Council Member Hegwood to exit closed session at 6:22 p.m. Motion carried 5-0.

Hegwood moved and was seconded by Hansen to adjourn at 6:23 p.m. Motion carried 5-0.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

July 11, 2016

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall on July 11, 2016. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Nickelson, Hansen, absent - none. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Duinink announced the meeting was being recorded.

Visitors at the meeting were: Kathy Van Veen, Deanna Shannon, Jeff Shannon, Kathleen Darrach, Delmar Johnson, Karen Johnson, Brian Briles, Shirley Lanphier, Rick Waddle, Andrea Steenhoek, Jason Van Ausdall, Jane McConeghey, Chris & Kim Daniels, Glen Duinink, and Heather Arthurs,

Consent Agenda – Council Member Hansen moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the June meeting. Motion carried 5-0. Jeff Timmins updated the council on some completed projects: cemetery seal coating, installation of playground equipment at the MRP and currently reading water meters for the August billing. Police Chief Chambers stated the digital mobile speed unit has arrived and will be placed along Hwy 14 by the city square.

June 2016 Bills		
Salaries	Net:	24445.92
EFTPS	Federal Tax Payment	8157.61
Iowa Department of Revenue	Withholding/Sales Tax	6785.00
IPERS	Police/Regular	5061.20
City of Monroe	Health Ins Reimbursement	458.32
AFSCME	Union Dues	72.20
Monroe Postmaster	Stamps	98.00
Kal Services	Sanitation Contract/Spring Clean Up	12280.07
Mid American Energy	Utilities	3122.67
Brian & Paula King	Deposit Refund	58.56
Jim Martinache	Deposit Refund	15.92
Card Member Services	Library Expenses/Supplies/Hotel/Meals	1841.98
Airgas	Oxygen	139.16
All Flags LLC	Flags	374.65
Boland Recreation	Playground Equipment	50000.00
Caldwell, Brierly, Chapula	Legal Services	865.75
Casey's General Store	Gas	873.26
Center Point Large Print	Books	84.48
Central Iowa Water	Payment/Principal/Interest	14080.04
Data Technologies	Onsite Training/Mileage	389.44
DEMCO	Supplies	88.41
Do It Yourself Magazine	2 Year Subscription	19.97
Elite K-9	Heat Alarm System	720.62

Emp Emergency Medical Products	Ambulance Supplies	1612.91
Family Fun	2 Year Subscription	19.95
Farver True Value	Repair/Labor	19.00
Forbes Office Equipment	Ink Cart	33.42
Gritters Electric	Repairs	324.22
Guideposts	Book	17.74
Havis	Docking Station PD	839.18
Hewitt's	Repairs/Supplies/Misc.	603.48
Iowa Codification	Ordinance Update	98.00
Iowa League of Cities	ECIC Meal	45.00
Iowa One Call	Locates	47.70
Windstream	Phone	656.01
Jasper County Animal Rescue League	Participation Fee/Service	655.99
Keystone Laboratories	Testing	485.00
Kim Thomas	Mileage	44.60
Marco Inc.	Printer/Copier Contract	243.14
Menninga Pest Control	Pest Control/Air Management	270.00
Mercy Medical Center	Tier	207.00
Michael Frederick	Books	24.00
Midwest Automatic	Flow Testing	261.00
Monroe Foods	Supplies	50.57
Monroe Mirror	Business Cards/Publications	516.87
Monroe Postmaster	Annual Box Fee	86.00
Mowboys Lawn Care	Mowing	2200.00
Municipal Supply Inc.	Repairs/Meters/Touchpad	1279.50
Newton Clinic	Medical Physical	64.95
Newton Fire Department	Billing	735.00
Office of Auditor of State	Audit/Exam Filing Fee	3916.28
Penworthy	Balance Fee	10.00
Piper Jaffray & Co.	Dissemination Agent Fees	1000.00
Secretary of State	Notary Dues	30.00
Shred It	Service	88.89
Safe Building & Compliance	Inspections	150.00
The Iowan Magazine	Subscription	38.00
Titan Machinery	Skid Shoe/Disc 4MM	518.23
US Cellular	Phone	148.56
Van Ryswyk Plumbing and Heating	Supplies/Repairs/Labor	333.24
Wal-Mart	Supplies	59.37
WP Barber Lumber	Supplies/Repairs/Misc.	733.92
Forbes Office Equipment	Library Copier Contract	195.48
Health	Subscription	10.00
Matthew Mardesen	Mileage	112.32
Monroe Public Library	Petty Cash	70.00
Wal-Mart	Library Supplies	81.97
All Flags LLC	Flags	315.61
Bob's Shooting Supply	Ammo	538.00
Carpenter Uniform	Uniforms	69.99
Contech Engineering	Strap/Fastener/Bolt/Nut	104.00
Dennison Racing Tee's	Uniform	326.00
Grimes Asphalt	Cold Mix	1100.84
Gritters Electric	Conduit/Injector/Labor	588.39
Hewitt's	Wiper/Fluid/Misc.	50.43
Iowa League of Cities	Dues/Registration	1421.00
Menninga Pest Control	Pest Control/Air Management	135.00
Newton Fire Department	Tier Reimbursement	424.80
Norris Asphalt Paving	Millings	250.00
PowerPlan	Backhoe Parts	165.08

Steven Johns	Meal Reimbursement	10.15
Safe Building & Compliance	Permits/Inspections	6493.10
Iowa League of Cities	Summer Conference Registration	195.00
Caldwell, Brierty, Chapula	Legal Services	3704.25
I+S Group	Pavement Plan	2100.00
Sandry Fire Supply LLC	Akron Kit/CO Detector/Helmet	828.69
Trans Iowa Equipment	Repairs	372.08
Van Ryswyk Plumbing and Heating	Plug	1.02
MetLife	Prepaid Life Insurance	27.18
June Transfers:		30655.00
June Total Expense:		\$ 198,845.33
June Total Revenue:		\$ 122,569.04

Total Revenue

General	19835.67
Road Use	20275.94
Special Revenue	15686.30
Capital Project	31271.71
Enterprise	34622.48
Fiduciary	242.00
Debt Service	634.94
Total:	\$ 122,569.04

Total Expense

General	95618.88
Road Use	10456.03
Special Revenue	4112.18
Capital Project	50000.00
Enterprise	38658.24
Fiduciary	0.00
Debt Service	0.00
Total:	\$ 198,845.33

Hansen moved and was seconded by Council Member Nickelson to approve the American Legion Post 363 Class C Liquor and Outdoor Service request at 105 E Marion St. Motion carried 5-0.

Rick Waddle, Private Contractor; requested to be put on the agenda to discuss issues he had with Safe Building and Compliance during his project at 613 N Oak Street. Mr. Waddle thanked the Council for letting him address his concerns. Waddle stated he was dealing with Ron from Safe Building for most of the permit process and was told to do 5 things before his final inspection. Waddle completed those as requested but when the final inspection was done a different person named Dennis told him he would have to sheet rock the basement. Dennis said he would give him a temporary 30 day permit so Mr. Waddle could close on the house which was sold without a finished basement. The price for sheet rock was not included in the sale price because Mr. Waddle did not think he would be required by Safe Building to do anything else. Mr. Waddle stated he would like to see an inspection sheet from now on if possible so that if there are any questions or concerns they can be addressed ahead of time. Mardesen stated that this was not the only complaint he had heard concerning the permit process with Safe Building and that another contractor was in today complaining about the same issues. Mardesen suggested having Veenstra & Kimm come to the August meeting to see what they could offer for inspections. The Council agreed to discuss other options at the August meeting. Nickelson mentioned she would like to see a local person doing inspections for the city as in past years. Building inspections will be put on the August agenda for further discussion.

Council Member Bradbury moved and was seconded by Goemaat to approve the Sidewalk and Tree Removal Agreement between the City of Monroe and Chris Daniels for the property located at 402 N York. Motion carried 5-0. A full copy of the agreement can be seen at City Hall upon request.

The Request for Proposal for 314 W Marion Street was tabled until further notice.

Public Works Director Timmins would like to purchase a dura patcher machine from Star Equipment, LTD. to repair city streets. Timmins feels like it would save the city money and that a lot of repairs could be done in house instead of hiring another company to come in and do street repairs. The State, City of Des Moines, and Newton are all using the patch machine. The cost for the patching machine is \$61,095.00 without freight, an additional \$3,000 with freight charges. Timmins would like permission to sign the purchase agreement and wait until fall to actually get the machine. Bradbury moved and was seconded by Hegwood to allow Jeff Timmins to sign the purchase agreement for the DuraPatcher 125DJT from Star Equipment for \$61,095.00. Motion carried 5-0.

A brief explanation of the Capital Improvement Levy was discussed at the meeting. This levy will be on the next city election ballot and is used for water/wastewater improvement projects. The levy amount for the 2017 budget is \$28,557.00.

Hansen moved and was seconded by Goemaat to offer the full time police officer position to Derrick Sperry. Motion carried 5-0.

An offer from DG Partners has been received for the purchase of Madsen Field. Mardesen explained the procedure for selling the property. Mardesen stated "at this meeting the council must consider the offer for the property and set the resolution for the disposal of interest and set the notice of public hearing if they are interested in the sale of the land". DG Partners is offering \$150,000.00 plus will pay closing costs. The council was given a site plan and a copy of the contract prior to the meeting. Hegwood moved and was seconded by Hansen to proceed with the resolution for the sale of real property and set the notice of public hearing for August 8, 2016 at 7:15 p.m. The legal description of the property is: Lots 1, 2, 3, 4, 5, 6, 7 and 8 of Block 24 of the Original Plat of the City of Monroe, Iowa. Bradbury asked about the former Casey's building on the square and why they were not interested in it. Thomas stated there was a covenant on that property therefore making it unavailable to them. Mardesen spoke on to say that they were given other locations but none were large enough for the 185 square foot of frontage they requested. Chris Daniels asked why community members had not been asked to purchase the land if it was for sale. Mardesen stated that at any time someone could offer to purchase the land but the City has never received a purchase agreement from anyone. Jeff Shannon asked about the appearance of the building. Would the Council be requesting a certain type of building with outdoor planters etc? Mardesen responded no to Mr. Shannon's question. Bradbury stated he had some concerns one being the condition of Madsen Field, Bradbury stated it was the City of Monroe's fault for allowing the condition of Madsen Field to go downhill. Bradbury also stated that Madsen Field had been declined as a donation or gift to local organizations in the past. Kathy Van Veen stated she has never seen much use there and that the original intention of the MRP Board was to use the new MRP not Madsen Field. Hegwood explained that between Prairie City and Monroe there was enough space to hold 150 practices in a 1 week period. Hegwood also stated that Little League cannot use Madsen Field because of the bases there. Ada Beth Hume stated due to the busy traffic on Highway 14 she would not feel comfortable allowing her children to cross traffic on that busy highway. Deanna Shannon asked Bradbury to apologize to the audience for the comments he made toward the city and that the city has spent a great deal of money to make the MRP the success it is. Upon roll call vote, ayes – Hegwood, Hansen, Goemaat, Nickelson, nays – Bradbury. Motion carried 4-1.

Hansen moved and was seconded by Hegwood to approve RESOLUTION NO. 23-2016. A resolution to approve and adopt the Jasper County Multi-Jurisdictional Hazard Mitigation Plan of 2016. Motion carried 5-0.

Hegwood moved and was seconded by Nickelson to approve RESOLUTION NO. 24-2016. A resolution approving the transfer of funds within the City of Monroe, Iowa. Motion carried 5-0.

Bradbury moved and was seconded by Goemaat to approve the 1st reading of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA BY AMENDING THE PROVISIONS PERTAINING TO ANIMAL PROTECTION AND CONTROL AS IT RELATES TO ALLOWING CHICKENS IN THE CITY LIMITS. Upon roll call vote, ayes – Bradbury, Goemaat, Nickelson, nays – Hansen, Hegwood. Motion carried 3-2.

Shirley Lanphier was in the audience and was not happy about her neighbors pig. Shirley was asked if she could smell it from her property and she stated she could not, but other neighbors could. Hegwood stated he had heard from a number of Monroe residents and they were not in favor of the ordinance for chickens. Brian Briles stated he was in favor of chickens in city limits. Kathy Van Veen mentioned a property on the north side of town but in city limits having all kinds of animals and no one had every complained about it. There were mixed emotions concerning allowing chickens within city limits.

Open Forum – Bob Schnug would like to see more handicap parking at the MRP. Bob Schnug also mentioned having the Police Department patrol the corner of Mechanic and Grant Street. Andrea Steenhoek stated cars are constantly running the 4 way intersection. Deanna Shannon asked about the yield sign at the corner of American and Fillmore Street and would like to see the weeds at the vacant building on the city square owned by Great Southern Bank taken care of. Other properties clean up concerns mentioned were at the corner of Commerce and South Street. Clerk Thomas replied that she had discussed the property with the owner earlier in the day and was assured it would be cleaned up this week. Hegwood mentioned the MRP hosting a 12U tournament on September 17th. Hegwood also stated that on behalf of the Little League they would like to thank Jeff Timmins and Kathy Van Veen for having the MRP looking so good for the last tournament. Hegwood also mentioned getting some lighting at the MRP in the parking area and by the new playground.

Hansen moved and was seconded by Goemaat to adjourn at 8:27 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or www.MonroeIA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk