

December 8, 2014

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on December 8, 2014. Roll Call was taken, present – Hansen, Nickelson, Shannon, Wilson, absent – Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director, and Nick Chambers, Chief of Police were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Larry Diekema, Travis Squires, and Sara Kappos.

Consent Agenda – Council Member Wilson moved and was seconded by Council Member Nickelson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from November meeting. Motion carried 4–0. There were no committee or board reports.

November Bills

Salaries	Net.	22253.11
EFTPS	Federal Tax Payment	7619.49
Iowa Department of Revenue	Withholding/Sales Tax	1352.00
IPERS	Police/Regular	4824.14
City of Monroe	Health Insurance	1038.58
Newton Fire Department	Billing Service	270.00
Mid American Energy	Utilities	3496.03
United Healthcare	Health Insurance	3005.23
Cardmember Services	Books/Hotel/Meals/Ladder/Chart Recorder Pin	848.06
Advantage Companies	Digital Newspapers	4265.00
Airgas	Oxygen	62.97
Baker & Taylor	Books	827.95
Barco Municipal Products	Sign/Stand/Shipping	240.24
Ben Skelley	Medical Reimbursement	50.00
Better Homes and Gardens	Book	35.87
Caldwell, Brierly, Chapula, Nuzum	Legal Services	738.50
Carpenter Uniform	Uniforms	1044.92
Casey's	Gas	1045.81
Central Iowa Water	Payment/Principal/Interest	11988.29
Computer Resource Specialist	Virus Management	937.42
Data Technologies	Onsite Training	641.16
Digital Ally	Holster/Freight	45.00
Electric Pump	Meters/Freight	378.68
EMP Emergency Medical Products	Ambulance Supplies	667.40
Forbes	Name Plates/Speakers/Chairs/Copier Contract	551.60
Four Seasons Yard Care	Mowing Contract/Seed/Fertilize/Broadleaf Treatment	2805.00
Galls	Case/Holster/Holder	334.31
Gritters Electric	MRP Electrical Work	1044.44
Guideposts	Books	35.48
Hewitt's Service Center	Inverter/Air Filter/Tractor Fluid	137.76
Intoximeters	Drygas/Regulator	224.00
Iowa Codification	Ordinance Updates	79.00
Iowa Law Enforcement Academy	MMPI-2 Testing	180.00
Iowa One Call	Locates	58.50
Iowa Prison Industries	Signs	89.90
Jasper County Animal Rescue League	Participation Fee/Service	194.87
Jasper County Speed Shop	Oil Changes	186.59
Jeremy Behun	Meal/Medical Reimbursement	263.75
Josh Hansen	Website Maintenance/Fees	176.97
KAL Services	Sanitation Contract	10036.25
Keltek	Radio Install	271.22
Keystone Laboratories	Testing	852.40
Kim Thomas	Mileage	161.28
Marc Van Wyk	Meal Reimbursement	10.06
Marco Inc	Copier Usage	150.05
Matthew Mardesen	Mileage/Meal Reimbursement	136.99
Mediacom	Internet	54.95
Monroe Foods	Bags/Ice	8.63
Monroe Mirror	Publications/Business Cards	253.21
Monroe Public Library	Petty Cash Expense	131.98

Mowboys Lawn Care	Mowing Contract	1500.00
MPH Industries Inc	Wireless Remote	250.00
Newton Daily News	Subscription	127.80
North Shore Agency	Books	98.40
Scholastic Library Publishing	Books	452.12
Skyline Construction	Rock/Hauling Charge	165.00
Sports Illustrated for Kids	Subscription	25.00
Star Equipment	Rescue Blade	189.00
US Cellular	Phone Service	281.09
Utility Equipment Co	Sewer Cap	22.99
Utility Service Co	Quarterly Maintenance Fee/Inspect/Wash Out	5611.95
Wal-Mart	Office/Cleaning Supplies	40.30
WP Barber Lumber	Bulbs/Cement Brick/Tape/Nuts/Keys	284.93
Iowa League of Cities	Budget Workshop Registration	70.00
Quill Corporation	Supplies	19.19
Secretary of State	Notary	30.00
Taste of Home	Subscription	18.00
Wal-Mart	Yarn/Ear buds/Lib Misc	135.41
Hawkeye Land Company	Easement Madsen Field	17500.00
Danko	Attack Truck	37097.00
GCMOA	Meal	13.25
True North	FD Life Insurance	412.30
Windstream	Phone Service	592.85
MetLife	Life Insurance	247.11
True North	Prepaid Life Insurance	27.18
Total November Expense.		\$ 151,315.91
Total November Revenue.		\$ 175,760.24

<u>Total Revenue</u>	
General Fund	51484.15
Road Use Fund	15688.67
Special Revenue Fund	40166.40
Capital Project Fund	1793.83
Enterprise Fund	65591.69
Fiduciary Fund	0.00
Debt Service Fund	1035.50
Revenue Total.	\$ 175,760.24

<u>Total Expense</u>	
General Fund	105222.56
Road Use Fund	6601.99
Special Revenue Fund	6195.61
Capital Project Fund	0.00
Enterprise Fund	33295.75
Fiduciary Fund	0.00
Debt Service Fund	0.00
Expense Total.	\$ 151,315.91

Wilson moved and was seconded by Council Member Shannon to appoint Jeanne Van Genderen to the Monroe Library Board. Motion carried 4-0.

Budget Workshop Dates – The Council set budget workshop dates for January 19th and February 16th both starting at 6.00 p.m.

Mowing Options – Mardesen stated both were not willing to mow another year at current rates. Both contractors would like at least a COI increase. Troy from Four Seasons Lawn Care would like a 4 year contract which includes MRP services. Mayor Briles would like to have Mowboys mow the cemetery for another year with a COI increase to their existing contract if they are interested. The council was undecided if they are going to take bids for mowing or have a city maintenance employee mow for this next fiscal year. The Mayor and Council would like to see more information and a cost comparison on hiring out mowing or having the city do it. This item was tabled until the January meeting.

402 E Washington Street Property – The signed donation contract has been received from Wells Fargo Bank for 402 E Washington Street and has been sent to Caldwell for Review. At this time there is no closing date on the property. Mardesen would like to wait on a demo date until after a closing date has been determined. Item was tabled until the January meeting.

End Loader Purchase – Public Works Director Buckingham has received pricing on two new end loaders. Titan cost is \$138,159.12 for a Case end loader and Murphy Equipment cost \$141,842.00 for a John Deere end loader. The John Deere is a smaller end loader than the Case priced. Neither included a trade in value on the existing city loader. Buckingham mentioned leasing as an option, but City Clerk Thomas was not in favor of this option at this time because of extra interest being charged and nor the purchase being an emergency. Thomas stated a portion of the purchase could come out of the Equipment Reserve Fund, along with the Water, Sewer and Street Funds if necessary. Taking unbudgeted funds would require a budget amendment reported Thomas. Thomas also stated that by taking out of the Equipment Reserve Fund no future purchases could be made until the funds were restored. Mayor Briles has requested that Buckingham get trade in value of the city loader currently in use and bring it back for the January meeting. No decision was made on this agenda item.

7.15 Public Hearing for Water Project – Mayor Briles opened the Public Hearing at 7.15 p.m. for the 2015 Water Main Project. There were no written or oral objections to the project. The hearing was closed at 7.15 p.m. Sara Kappos of Veenstra & Kimm, Inc. stated the low bid for the project came in at \$678,633.50 by Neuvirth Construction out of Blair Nebraska. A total of 6 bids were received for the project ranging from \$678,633.50 to \$845,526.23. Council Member Vriezelaar arrived at 7.16 p.m. Shannon moved and was seconded by Council Member Vriezelaar to award the bid for the 2015 Water Main Project to Neuvirth Construction out of Blair, NE for \$678,633.50. Upon roll call vote, motion carried 5–0.

7.20 Public Hearing for Loan Agreement – Mayor Briles opened the Public Hearing at 7.20 p.m. for the General Obligation Loan Agreement for the 2015 Water Main Project. There we no written or oral objections to the General Obligation Loan Agreement for a principal amount not to exceed \$750,000.00. The hearing was closed at 7.22 p.m. Nickelson moved and was seconded by Shannon to approve RESOLUTION NO. 30–2014. A resolution taking additional action with respect to a General Obligation Water Improvement Loan Agreement. Upon roll call vote, motion carried 5–0.

Travis Squires, Senior Vice President of Piper Jaffray was in attendance to go over the Economic Findings regarding the General Obligation Loan. Piper Jaffray assisted with the preparation of a term sheet at the City's request to outline the terms of offering for the proposed bond. Piper Jaffray then started communication with local potential investors as placement agents. Travis stated that for private placement Leighton State Bank produced a slightly lower AIC (all-in true interest cost) than the next best option, which would be the conventional sale of bonds. Bonds can be repaid in full in 2016 with Leighton State Bank. Vriezelaar moved and was seconded by Shannon to verbally approve Leighton State Bank at a fixed rate of 2.3156% for the \$750,000.00 General Obligation Loan Agreement for the 2015 Water Main Project.

Open Forum – Chief Chambers mentioned the snow ordinance being in effect and gave an update on Police Department arrests over the past month. Chambers also mentioned numerous break ins and thefts being reported. Shannon would like to see a red light put at the 4 way intersection. Chambers and Buckingham will contact the DOT and see if it's a possibility to have a light installed. Buckingham continues to work on the lagoon permits. Mardesen has spoke to Veenstra and Kimm, Inc. about the condition of some of the buildings located on the city square. Mardesen has suggested discussing more in detail at the January workshop. Mardesen also mentioned a complaint about dogs running loose in the cemetery. Mayor Briles congratulated Alan Vander Linden on the Vermeer award. Mayor Briles also talked to Jasper County about getting the railroad property squared away on Washington Street.

Vriezelaar moved and was seconded by Council Member Hansen to adjourn at 8.28 p.m. A full copy of minutes may be seen at www.MONROELA.com or the Monroe City Hall.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk

