

August 14, 2017

The regular meeting of the Monroe City Council was called to order on August 14, 2017, by Mayor Duinink, at the Monroe City Hall. Roll call was taken, present – Hegwood, Nickelson, Hansen, Goemaat, Bradbury. Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; and Nick Chambers, Police Chief; were in attendance.

Visitors at the meeting were: Andrea Steenhoek, Jen St. Peter, Wes Breckenridge, Sam Doty and Al Vander Linden.

Council Member Goemaat moved and was seconded by Council Member Nickelson to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the July meeting. Motion carried 5-0.

Committee & Board Reports – Public Works Director Timmins gave a brief update. Public Works have started oiling city streets with the DuraPatcher, and in the near future are hoping to get the storm sewer intake replaced with a portable one on Business 163. Mowing has subsided due to the dry weather stated Timmins. Chief Chambers updated the council on the hiring process for a 4th police officer. Out of the 3 certified candidates interviewed in July, two have been hired elsewhere. Chief Chambers has done a background check on the 3rd candidate and would like to know what the council wishes him to do. Nickelson suggested holding off on hiring a 4th officer for now. Hansen asked Chief Chambers to start filling in on weekends for now so the other 2 officers were not working every weekend. Hansen also suggested that we discuss the possibility of overtime with Scott Brammer and Dixie Cruz to see if they would be willing to increase their hours before talking to any part time officers about filling in. Mayor Duinink asked the council if they want to hire 4th officer or just stay with 3. Mayor Duinink and Chief Chambers stated that 24 hour coverage was well received in the community. Bradbury suggested we repost the job description and discuss further at the September meeting. The council was in agreement with Bradbury's suggestion on reposting for a 4th officer.

Council Member Hansen moved and was seconded by Nickelson to approve CJ's Bar and Grill Class C Beer, Outdoor Service and Sunday Sales for 105 E Marion Street. Motion carried 5-0.

The hiring of a City Administrator was discussed and Wes Breckenridge was in attendance to show his interest in the position. Wes stated he has 27 years of public service experience and a Bachelors Degree in Public Administration and is working on his Masters in Management. Wes mentioned that Monroe was his hometown and he would like to help with the continuance of positive improvements being made in the community. A concern that council has is the hours Wes would be available. Wes stated his hours would vary depending on the day, he teaches at DMACC in Newton and also is a State Senator and would have limited hours available during session. Wes would be willing to work up to 20 hours per week and no benefits needed except for IPERS. Council Member Bradbury moved and was seconded by Goemaat to post for a part time City Administrator position. Upon roll call vote, motion carried 5-0.

The council was in agreement that the city owned property located at 314 West Marion needs to be demolished. Hansen moved and was seconded by Hegwood to seek bids for demolition at 314 West Marion Street. Motion carried 5-0.

Council Member Bradbury moved and was seconded by Council Member Hansen to waive the requirement that an ordinance must be considered and voted on for passage at two prior council meetings prior to the meeting is to be finally passed and to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY DELETING SECTION 92.11 AND REPLACING IT WITH THE FOLLOWING: BE IT ENACTED by the City Council of the City of Monroe, Iowa: 92.11 - SEPARATE METER FOR OUTSIDE WATERING (YARD METER). A customer may add a second water meter for the purpose of measuring water to be used from outside faucets and for outside watering. The cost of the meter and its installation shall be at the expense of the customer. Meter tampering shall be cause to disconnect the outside watering meter. Water service through outside water meters shall be charged \$8.50 monthly in addition to any monthly water usage on the outside meter. These readings and billings will occur each month from April to October of each year. A credit on sewer charges will be prorated based on the water usage through the outside watering meter on any amount above the 100 gallon minimum usage. For the amount of water usage over 1000 gallons a charge of \$3.24 per 1000 will be billed on top of the \$8.50 minimum water charge. Motion carried 5-0. Council Member Bradbury moved and was seconded by Council Member Nickelson to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY DELETING SECTION 92.11 AND REPLACING IT WITH THE FOLLOWING: BE IT ENACTED by the City Council of the City of Monroe, Iowa: 92.11 SEPARATE METER FOR OUTSIDE WATERING (YARD METER). A customer may add a second water meter for the purpose of measuring water to be used from outside faucets and for outside watering. The cost of the meter and its installation shall be at the expense of the customer. Meter tampering shall be cause to disconnect the outside watering meter. Water service through outside water meters shall be charged \$8.50 monthly in addition to any monthly water usage on the outside meter. These readings and billings will occur each month from April to October of each year. A credit on sewer charges will be prorated based on the water usage through the outside watering meter on any amount above the 100 gallon minimum usage. For the amount of water usage over 1000 gallons a charge of \$3.24 per 1000 will be billed on top of the \$8.50 minimum water charge. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof be adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect immediately after its final passage, approval and publication as provided by law. PASSED AND APPROVED this 14th day of August, 2017. Motion carried 5-0. ORDINANCE NO. 278. Signed: Douglas P. Duinink, Mayor and attested by: Kim Thomas, City Clerk.

Hansen moved and was seconded by Nickelson to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY DELETING IN ITS ENTIRETY CHAPTER 41, SECTION 41.12 CONCERNING FIREWORKS BY AMENDING CHAPTER 41, SECTION 41.12 PROVIDING FOR THE USE OF CONSUMER FIREWORKS. Motion carried 5-0.

City Clerk, Kim Thomas, discussed increasing the Mayor and Council compensation. Thomas stated in the 15 years she has been with the city the wages for both have remained the same. Thomas hopes by increasing compensation there will be more people interested in the positions. Thomas agreed to research what surrounding communities were paying and put the item back on the agenda for September in ordinance form.

Open Forum – Andrea Steenhoek and Jen St. Peter were in attendance to thank the City for supporting Old Settlers, helping by donating to the carnival and allowing the band to perform on the stage on Friday night. The Old Settlers Committee stated they had a wonderful crowd and received positive feedback. The vendor sales were doubled stated St. Peter. Mayor Duinink said it was a great Old Settlers and Kudos to the Old Settlers Committee! Mayor Duinink read a letter from Brain Briles reminding the City that Chris Daniels needs to get the sidewalk replaced at 402 N York. Bradbury updated the Council on Hewitt’s Service Center. Steve Hewitt has removed all the vehicles with unclaimed or junk titles. Tires are the next step in his cleanup process. Thomas handed out a letter she had received from email that the DNR had sent Mr. Hewitt about clean up. The letter states that Mr. Hewitt has until February 1, 2018 to comply with DNR requirements. Hegwood moved and was seconded by Bradbury to adjourn at 8:00 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

SALARIES	NET	35648.52
EFTPS	FEDERAL TAX	13423.88
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	2163.00
IPERS	POLICE/REGULAR	7530.61
CITY OF MONROE	HEALTH INS	912.26
COLLECTION SERVICE CENTER	GARNISHMENT	633.30
MEDIACOM	INTERNET	62.49
MIDAMERICAN ENERGY	UTILITIES	3534.06
MONROE POSTMASTER	JULY BILLING	227.20
PROFESSIONAL COMPUTER SOLUTIONS	ALL POINTS SOFTWARE	2400.00
UNITED HEALTHCARE	HEALTH INSURANCE	4574.29
VERIZON	PHONE	476.93
WINDSTREAM	INTERNET	150.03
ANKLE HIGH TREE SERVICE	TREE REMOVAL	450.00
GLEN DUININK	TILLING AT MRP	30.00
IOWA LEAGUE OF CITIES	MEMBER DUES	1162.00
WINDSTREAM	INTERNET	58.63
JASPER CO ANIMAL RESCUE LEAGUE	PARTICIPATION FEE/PICK UP	313.27
KABEL BUSINESS SYSTEMS	POP PLAN	350.00
KAL SERVICES	SANITATION CONTRACT	13884.23
KEYSTONE LABORATORIES	TESTING	785.00
MONROE MIRROR	PUBLICATIONS	164.05
NEWTON FIRE DEPARTMENT	BILLING	210.00
US CELLULAR	CELL PHONE SERVICE	144.46
VAN GORP EDWARDS INSURANCE	INSURANCE	2532.00
VEENSTRA & KIMM INC	PERMIT INSPECTIONS	3655.60
WAL-MART	SUPPLIES	98.96
SAFELITE	WINDOW REPAIR	422.54
CARDMEMBER SERVICES	LIBRARY SUBSCRIPTIONS/POSTAGE/FLAGS/MISC	1085.60
AIRGAS	CYLINDER OXYGEN	135.80
BAKER & TAYLOR	BOOKS	1108.31
CASEY'S	GAS	1479.56
CENTER POINT	BOOKS	167.16
CENTRAL IOWA WATER	PAYMENT/PRINCIPAL/INTEREST	15825.14
CORSON CEMETERY RESTORATION	MONUMENTS/LEVELED/STRAIGHTENED	7500.00
DEMCO	LIBRARY SUPPLIES	226.41
DES MOINES STAMP	STAMPS	61.20
FARVER TRUE VALUE	SPARK PLUG/CHAIN SAW REPAIR	70.19
GIS BENEFITS	LIFE INSURANCE	91.97
GOAT HEAD GARAGE	PARTS/SHIPPING	47.41
GUIDEPOSTS	BOOK	17.74

HEWITT'S SERVICE CENTER	OIL CHANGE/TIRE REPAIR	63.49
INT INSTITUTE OF MUNICIPAL CLERKS	MEMBERSHIP DUES	185.00
IOWA DEPT OF NATURAL RESOURCES	WATER SUPPLY ANNUAL FEE	210.49
IOWA ONE CALL	LOCATES	27.90
JASPER CO ABSTRACT CO	ABSTRACT	1065.00
JASPER CO SHERIFFS OFFICE	NOTICE	68.19
MARCO INC. NW 7128	COPIER USAGE	63.03
MED COMPASS	TESTING/PHYSICALS	2408.00
MEDIACOM	INTERNET	128.47
MONROE MIRROR INC	AMBULANCE FORMS	96.00
MONROE PUBLIC LIBRARY	PETTY CASH EXPENSE	5.47
MUNICIPAL SUPPLY INC	METER COUPLING	275.00
NEWTON DAILY NEWS	AGENDA PUBLICATION	1.82
SHRED IT	SERVICE	80.25
TWO RIVERS COOP	DURANGO/CASCADE	95.00
VAN RYSWYK PLUMBING & HEATING	BRASS COUPLING/NIPPLES/ADAPTER	41.96
WAL-MART	LIBRARY SUPPLIES	27.63
WP BARBER LUMBER	BULBS/LUMBER/WASHERS/HOSE/COUPLINGS	593.32
JOES OLD FASHIONED FUN	OS RIDES	3500.00
METLIFE	LIFE INSURANCE	27.18
LEIGHTON STATE BANK	BANK FEES	5.00
LEIGHTON STATE BANK NSFS	NSF CHARGE	631.03
TOTAL EXPENSE:		\$ 133,413.03
TOTAL REVENUE:		\$ 128,526.10
REFUND OF OVER PAYMENT		\$113.48

TOTAL REVENUE:	
GENERAL	23766.98
ROAD USE	23709.07
SPECIAL REVENUE	16101.96
CAPITAL PROJECT	608.65
ENTERPRISE	63681.78
FIDUCIARY	50.00
DEBT SERVICE	607.66
TOTAL:	\$ 128,526.10

TOTAL EXPENSE:	
GENERAL	72255.85
ROAD USE	6255.74
SPECIAL REVENUE	13259.95
CAPITAL PROJECT	0.00
ENTERPRISE	41641.49
FIDUCIARY	0.00
DEBT SERVICE	0.00
TOTAL:	\$ 133,413.03