

August 10, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 p.m. at the Monroe City Hall on August 10, 2015. Roll Call was taken, present – Nickelson, Shannon, Wilson, Hansen. Retired Council Member, John Vriezelaar passed away on July 8, 2015. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Diana Illingworth, Jean Goematt, Tami Thomas, Carol Ann Diekema, Monica Neff, Brianna Killins, Kelsey Daniels, Jeff Hegwood, Kathleen Darrach, Kathy Van Veen, Jeff Shannon Jr., and Brad Jeremland, and Gale Perrin were in attendance.

Consent Agenda – Council Member Wilson moved and was seconded by Council Member Nickelson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the July meeting. Motion carried 4-0.

July 2015 Bills

Salaries	Net:	23985.62
EFTPS	Federal Tax Payment	8329.76
Iowa Department of Revenue	Withholding/Sales Tax	1473.00
IPERS	Police/Regular	5184.27
City of Monroe	Reimbursement/Garnishment	559.63
MetLife	Life Insurance	551.82
Mid American Energy	Utilities	3463.88
United Healthcare Insurance	Health Insurance	3485.87
IaCMA	Registration	215.00
Cardmember Services	Books/Supplies/Subscriptions/Meal	511.62
6 Ft	Library Computer	820.00
Airgas	Cylinder Lease/Hazmat Charge	160.32
Baker & Taylor	Books	573.07
Becky Curtis	Software Reimbursement	139.99
Brown Supply	Coupling/PVC Pipe	245.00
Caldwell, Brierly, Chapula, Nuzum	Legal Services	1070.60
Casey's	Gas	1492.72
Center Point Large Print	Books	39.54
Central Iowa Rural Water	Usage/Principal/Interest	13925.69
Corson Cemetery Restoration	Level & Repair Service	7500.00
Dan McAdams	Carpet Cleaning	224.70
DEMCO	Supplies	6.40
Electric Pump	Travel/Mileage/Duct Seal	322.76
EMP Emergency Medical Products	Ambulance Supplies	193.68
Forbes Office Equipment	Paper/Ink Cart/Library Tables	2026.07
Frost Nuzum	Library Computer Repair	82.50
GCMOA	Membership Dues	20.00
Guideposts	Books	35.48
Hewitt's	Filter/Break Pads/Caliper/Tubes/Labor	419.80
Icash	Membership Dues	260.00
Iowa League of Cities	Membership Dues	1034.00
Jasper County Animal Rescue League	Participation Fee/Service	326.87
Kal Services Inc	Sanitation Contract	10036.25
Keltek Incorporated	Pagers/Case/Programming	906.60
Marco Inc.	Copier Contract	119.12
Menninga Pest Control	Air Care/Pest Control	61.00
Monroe Foods	Bags/Bleach	7.45
Monroe Mirror Inc.	Paper/Publications/Cards	290.12
Monroe Public Library	Petty Cash Expense	71.97
Mowboys	Mowing Contract	3250.00
Municipal Supply Inc.	Meters/Pins/Curb Box/Misc.	1059.25
Neuvirth Construction Inc.	#3 Pay Request/Watermain Project	239731.49

Penworthy	Books	717.99
Professional Computer Solutions	Police Software	2388.00
Rueter's	Bulb/Freight	45.33
Save our Sewers Inc.	Manhole Replacements	36606.25
Service Master	Carpet Cleaning City Hall	325.00
Shred It	Service	83.07
Storey Kenworthy	Laser Checks	209.00
Safe Building & Compliance	Permits/Inspections	300.00
Trans-Iowa Equipment	Valve/Swivel Joint/Labor	5631.16
Two Rivers Coop	Round Up	80.00
Upstart	Programming	63.65
US Cellular	Phone Service	171.49
Van Gorp Insurance	Insurance	5742.00
Van Ryswyk Plumbing & Heating	Capacitor/Labor	82.50
Veenstra & Kimm, Inc	Engineering	2171.35
Wal-Mart	Pens/Markers/Supplies/Sunscreen	138.33
Wal-Mart	Library Darrel Bush/Av Assembly	32.14
WP Barber Lumber	Dowel/Tape/Paint/Weed Killer/Misc.	110.31
Windstream	Phone Service	646.88
Mediacom	Internet	54.95
Monroe Postmaster	Stamps	98.00
Kim Thomas	Mileage	67.28
True North	Prepaid Employee Life Insurance	27.18
Total July Expense:		\$390,004.77
Total July Revenue:		\$ 68,069.52

Total Revenue

General Fund	17768.84
Road Use Fund	18816.75
Special Revenue Fund	26174.80
Capital Project Fund	689.97
Enterprise Fund	4468.38
Fiduciary Fund	0.00
Debt Service Fund	150.78
Revenue Total:	\$ 68,069.52

Total Expense

General Fund	56528.60
Road Use Fund	11463.72
Special Revenue Fund	11594.28
Capital Project Fund	0.00
Enterprise Fund	310418.17
Fiduciary Fund	0.00
Debt Service Fund	0.00
Total Expense:	\$390,004.77

Committee & Board Reports – Buckingham reported the Water Main Project continues; completion date is still planned for August 28th, Seal coating of city streets shall take place the week of August 17th.

Monroe Recreation Park – A joint meeting between the Monroe City Council and the Monroe Recreation Park has been scheduled for September 14, 2015 at 5:30 p.m. at City Hall.

PCM School – Mr. Brad Jeremland, the new PCM School Superintendant; Tammy Thomas and Jeff Shannon Jr. were in attendance to go over the Physical Plant and Equipment Levy (PPEL) which will be up for vote on the next school board election to be held September 8th. The PPEL amounts to \$.67 per every dollar and has a duration of 10 years which is set to expire on June 30, 2016. Funds from the levy can be used to improve property, transportation equipment, and equipment for recreational purposes. Previous projects included roofing, playground updates, bus upgrades, and technology equipment. The PPEL levy cannot be used for salaries or

employee benefits, materials and supplies, fuel, printing and media costs. Jeremland stated future projects such as parking lot improvements, sidewalks, roofing and building upgrades and security measures are being planned. Estimated funds are \$264,000 plus from the levy. For questions or concerns, contact Brad Jeremland, Tammy Thomas or Jeff Shannon at the PCM Highschool.

Keep Iowa Beautiful Update – Chris Thomas was in attendance and gave an update on the Keep Iowa Beautiful Project. Mr. Thomas stated that the 5 year plan is to improve communities in Jasper County. The Jasper County Communities have hired Jeff Davidson to help direct and write grants for projects. The members of the Keep Iowa Beautiful Program for Monroe would like to continue with the bike trail and uptown building improvements be top priorities for the town. Thomas stated that some University of Iowa Engineering students will help with the engineering process for community projects. Mayor Briles suggested getting cost estimates for the 2 block area from Lincoln Street to Marion Street. and was pleased to hear that the bike trail was selected as a top priority. Diekema suggested applying for a Jasper County Foundation Grant to help with the projects selected.

Council Appointment – 3 letters of interest were received to fill John Vriezelaar’s council seat until the November election. Jean Goematt, Jeff Hegwood and Carol Ann Diekema were interested. Council Member Shannon moved and was seconded by Council Member Hansen to appoint Carol Ann Diekema to the Council due to previous years of city government experience. Motion carried 5-0. Mayor Briles performed the swearing in of Carol Ann Diekema.

Mayor Briles officially appointed Sean Wilson as Mayor Pro Tem.

Council Member Diekema moved and was seconded by Shannon to approve Mustang Lanes, Class B Beer and Sunday Sales for 112 W Sherman. Motion carried 5-0.

7:30 Public Hearing for the Sale of Property at 402 E Washington – Mayor Briles opened the Public Hearing at 7:30 p.m. for the sale of property located in lot five (5) in Block five (5) in Tool’s Point, in Monroe, Jasper County, Iowa and the south ½ (6 feet) of the alley running 66 feet east and west between lots 4 and 5 in Block 5 in Tool’s Point Addition to the City of Monroe, Jasper County, Iowa. by a quick claim deed to VL Construction for \$250.00. The Mayor asked if there were any oral or written objections to the sale of 402 E Washington and there were none. Mayor Briles asked for a motion to close the public hearing at 7:31 p.m. Nickelson moved and was seconded by Diekema to close the hearing, motion carried 5-0.

Nickelson moved and was seconded by Shannon to approve RESOLUTION 20-2015. A resolution approving the sale of real property by quit claim deed without abstract, of lot five (5) in Block five (5) in Tool’s Point, in Monroe, Jasper County, Iowa and the south ½ (6 feet) of the alley running 66 feet east and west between lots 4 and 5 in Block 5 in Tool’s Point Addition to the City of Monroe, Jasper County, Iowa. Motion carried 5-0.

Citizen Request to Remove No Parking on Business 163 – Gale Perrin would like the Council to consider removing the no parking ordinance for Business 163, or at least allow him to park in the shoulder by his property located at 305 S Jasper. Some members of the audience were not in favor of his request due to numerous kids walking to and from school in that area. Chief Chambers urged the council to evaluate the area and make a decision at a later date. It was agreed upon that item will be discussed again at the September meeting.

Neuvirth Construction Pay Request #4 – Wilson moved and was seconded by Hansen to approve pay request #4 to Neuvirth Construction for \$144,601.59 for the 2015 Water Main Project. Motion carried 5-0.

Ordinance for 3 Way Stop at Taylor & Sherman Street – Nickelson moved and was seconded by Shannon to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013 BY ADDING A NEW SUBSECTION, NUMBERED 35 TO SECTION 65.02 OF CHAPTER 65 PROVIDING FOR A STOP SIGN FOR THE NORTHBOUND AND SOUTHBOUND DIRECTIONS ON TAYLOR STREET AT THE 3-WAY INTERSECTION OF SHERMAN STREET. Motion carried 5-0. Diekema moved and was seconded by Hansen that the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013 BY ADDING A NEW SUBSECTION, NUMBERED 35 TO SECTION 65.02 OF CHAPTER 65 PROVIDING FOR A STOP SIGN FOR THE NORTHBOUND AND SOUTHBOUND DIRECTIONS ON TAYLOR STREET AT THE 3-WAY INTERSECTION OF SHERMAN STREET. Motion carried 5-0.

Open Forum – Chief Chambers would like to increase Benjamin Shelley’s wages by \$500.00. Mr. Skelley has completed the academy and his 9 month probationary period has been completed. This item will be put on the September agenda per Mayor Briles. Jean Goematt would like to know who is in charge of enforcing city ordinances. Property concerns at 411 W South Street and 604 W South were mentioned by Jean Goematt. At this time it was stated that City Hall and the Police Department are to be sharing the responsibility. Jeff Hegwood thanked the maintenance department for having the MRP look great during All Star Tournaments held in July. Kathy Van Veen mentioned that North York Street still needs cleaned up and that she and Mayor Briles are going to be planting trees in the cemetery. Carol Diekema thanked the Council for her appointment to fill John Vriezelaar’s seat until the November election. Wilson and Hansen both congratulated her. Hansen would like to

request a “no parking from here to corner” sign put up on the corner of Mechanic and East Lincoln Street. Numerous cars are being parked along East Lincoln close to the corner and make visibility an issue. Wilson thanked all those who helped with Old Settlers and asked about storing one of the police vehicles somewhere beside the Fire Station. Shannon asked Jeff Hegwood about the drag being used at the MRP. Hegwood agreed that the drag is city property, however the mower to drag the field is not. Person’s using the field will have to bring their own mower. Mayor Briles asked about mowing the property along the bike trail from Lincoln Street North. Buckingham stated he would have his department mow it. Mayor Briles also mentioned that for the month of September Clifford Vos, Chad Allegar and he will be doing the 2nd Annual Mayors Food Challenge for the local food pantry.

Wilson moved and was seconded by Shannon to adjourn at 8:25 p.m. Motion carried 5-0. A full copy of minutes can be seen at www.MonroeIA.com or City Hall.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk